

Action Plan in response to the PPO Report into the death of Mr Alan Hughes on 6 January 2025 at HMP Risley

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that there is a local process to maintain oversight of regional bed referrals and any required escalation.	Accepted	<p>The Head of Healthcare should ensure that there is an internal process in place following a referring to a regional bed including maintaining oversight of that referral and any required escalation. This should be clearly recorded in the SystmOne health records for the wider multidisciplinary team.</p> <p>The regional bed referral process has been discussed with Preston Head of Healthcare</p> <p>All healthcare senior clinical staff are aware of referral process and below generic email. Staff who make the referral to document with system one and ensure recall message arranged and referral shared with Deputy Head of Healthcare and Clinical lead. Review dates to be added to ensure follow up arranged.</p> <p>Following verbal communication, a written referral must be completed and sent to the bed</p>	Head of Healthcare Practice Plus Group	Completed

			<p>manager to regionalbedreferrals@practiceplusgroup.com</p> <p>Head of healthcare to arrange a team's call with regional bed manager with a Q & A session to understand process and referral criteria. This would allow an opportunity for HMP Risley staff to meet with regional bed manager to improve future referral process/escalation.</p> <ul style="list-style-type: none"> • To raise awareness with monthly staff meetings/Clinical supervision. • Policy/LOP resent to clinical senior managers with read receipt. • Added to staff information notice board. 		
2	The Head of Healthcare should undertake an audit of hospital discharge plans to ensure that the agreed plan has been enacted and develop an action plan based on the findings.	Accepted	Ten discharge plans to be reviewed between April/May/June 2025, to ensure all actions enacted and updated within SystemOne and shared with staff team. An action plan developed is required to address findings.	Head of Healthcare Practice Plus Group	Completed