

Reference Data Definitions	
<b>Detention Setting</b>	Any facility or environment where individuals are or may be deprived of their liberty, including, but not limited to, prisons, police and court custody suites, immigration removal centres, secure children's homes and secure mental health hospitals.
<b>Prison</b>	A facility where individuals are held on remand, or following conviction, for a criminal offence. This includes both adult prisons and young offender institutions (YOIs). Prisons can also sometimes be used as a "place of safety" for those experiencing mental health crises.
<b>Court Custody</b>	A secure area within or attached to a courthouse where individuals are held before, during and immediately after court appearances.
<b>Police Custody</b>	A facility where individuals are detained after arrest or while being investigated for alleged offences, or rarely as a "place of safety". Police custody is typically short-term. Someone can be detained in police custody under the Police and Criminal Evidence Act (1984) in England and Wales, the Criminal Justice (Scotland) Act 2016 or the Police and Criminal Evidence (Northern Ireland Order 1989).
<b>Immigration Detention</b>	Facilities used to hold individuals subject to immigration control, including those awaiting decisions on asylum claims, deportation or removal. Facilities include immigration removal centres and short-term holding facilities.
<b>Military Detention</b>	Detention facilities operated by military authorities to hold service personnel.
<b>Secure Children's Homes</b>	<p>Adopted broad term where children are detained for welfare, justice or safety reasons. These facilities are also known as Secure Units, Secure Care Centres, Secure Training Centres or, in Scotland, Secure Accommodation Services. This includes the Juvenile Justice Centre in Northern Ireland and the Secure School in England.</p> <p>Relevant legislation in England and Wales: The Children (Secure Accommodation) Regulations 1991, Children Act 1989, Criminal Justice Act 1991;</p> <p>Scotland: Children's Hearings (Scotland) Act 2011, Children (Care and Justice) (Scotland) Act 2024, Children (Scotland) Act 1995;</p> <p>Northern Ireland: The Children (Northern Ireland) Order 1995, The Children (Secure Accommodation) Regulations (Northern Ireland) 1996, The Representations Procedure (Children) Regulations (Northern Ireland) 1996.</p>

<b>Secure Mental Health Care</b>	Settings within hospitals where individuals are deprived of their liberty under Mental Health Acts 1983 (England and Wales) or 2003 (Scotland), or the Mental Health (Northern Ireland) Order 1986 due to serious risks to themselves or others.
<b>Populations</b>	Distinct groups of people held within detention settings.
<b>Men</b>	Adult men (aged 18 and over).
<b>Women</b>	Adult women (aged 18 and over).
<b>Children</b>	Individuals under the age of 18.
<b>Young People</b>	Individuals aged 18-21 who are held in detention, within adult prisons or YOIs.
<b>Recommendation Target</b>	The intended level of authority responsible for acting on a recommendation made.
<b>Government</b>	e.g. national or devolved government ministers etc
<b>National Leadership</b>	e.g. national prison service, national NHS leadership, police force etc.
<b>Local Leadership</b>	e.g. prison governor, local police force leadership, local or regional healthcare manager etc.
<b>Report Type</b>	The classification of a report based on its purpose and methodology.
<b>Inspection</b>	Formal, announced or unannounced, assessments of establishments carried out by NPM inspection bodies.
<b>Monitoring</b>	Regular visits to establishments, often conducted by NPM lay bodies.
<b>Thematic</b>	A report focused on a particular issue, population or theme across multiple establishments or detention settings.
<b>Establishment</b>	The specific facility, or group or facilities, where individuals are detained.
<b>Detainee</b>	A person who is deprived of their liberty.
<b>Recommendation</b>	Broadly, statements, findings or proposals that identify areas for improvement or call for actions to be taken, as well as observations from monitors.
<b>Best Practice</b>	Processes, actions, or approaches highlighted as particularly effective in improving the functioning of an establishment or the experience of detainees.
<b>Nation</b>	The country within the UK where the establishment is located.

Tag Definitions	
<b>Access to fresh air</b>	Under the United Nations Standard Minimum Rules for the Treatment of Prisoners (the Nelson Mandela Rules) 2015, "Every prisoner who is not employed in outdoor work shall have at least one hour of suitable exercise in the open air daily if the weather permits" (Rule 23, 1). Further, "General living conditions addressed in these rules, including those related to ... access to open air and physical exercise ... shall apply to all prisoners without exception" (Rule 42).
<b>Behaviour management</b>	Relating to rules and procedures used to address misconduct or violations of regulations, as well as as well as to encourage and reinforce positive behaviour through incentives and rewards.
<b>Bullying</b>	The intentional harm, intimidation and ridicule of one person by another person or group.
<b>Case management</b>	Relating to the coordination and oversight of a detainee's care.
<b>Case progression</b>	The process by which a detainee moves through their sentence, ultimately leading to their exit from detention. This may include considerations around access to information about the progression system, rehabilitative activities, and assurances that necessary services will be in place when individuals progress (e.g. healthcare, mental healthcare, social supports).
<b>Complaints</b>	Relating to the process of making, resolving, analysing and communicating about complaints.
<b>Covid-19</b>	Relating to the impact of the COVID-19 pandemic on detention settings.
<b>Connection to the outside world</b>	Allowing detainees to maintain contact with family, friends or community outside the detention setting, including access to news and current events.
<b>Cultural awareness</b>	The understanding and recognition of cultural differences (like race and religion) and how these may impact detainee treatment or behaviour.
<b>Data analysis</b>	The examination and interpretation of recorded information, to identify trends or insights.
<b>Data management</b>	Practices related to the handling of recorded information, including sharing, publication, storage, protection, disposal and systems.
<b>Data recording</b>	The process of gathering and documenting information or observations related to detainees, their movement, treatment, activities, and conditions during custody.
<b>Dental care</b>	Relating to dental health services available to detainees.
<b>Deportation</b>	The legal process by which a foreign national is removed from a country and is prohibited from returning.
<b>Detainee access to information</b>	The ability of detainees to obtain information about their rights, available services, how to raise complaints etc.

<b>Detainee consultation</b>	The process of involving detainees in decisions that affect their experience and outcomes in detention.
<b>Detainee Property</b>	Relating to the management and safeguarding of detainee property and personal belongings.
<b>Detainee-detainee relationships</b>	The interactions and social dynamics between detainees.
<b>Dignity</b>	The principle of treating detainees with respect and fairness, recognising the inherent worth and human rights of all individuals, regardless of their status or circumstances.
<b>Disabilities</b>	Relating to the specific needs and accommodations required for detainees with disabilities.
<b>Education</b>	Educational programmes offered to detainees.
<b>Employment</b>	Relating to the opportunities available for detainees to engage in work programmes.
<b>Entry to detention</b>	The procedures, support and guidance that detainees receive in the first days of custody.
<b>Exit from detention</b>	The procedures followed when a detainee leaves a detention setting, ensuring they are properly informed about their exit.
<b>Fair treatment and inclusion</b>	Relating to the treatment of all detainees with dignity and without discrimination, and ensuring they are supported to participate equally in their life in detention.
<b>Food and nutrition</b>	Relating to the provision of adequate, nutritious meals to detainees, ensuring they meet basic dietary requirements and are culturally appropriate.
<b>Foreign nationals</b>	Relating to any person in detention who is not a national of the UK.
<b>Governance</b>	The management, oversight and decision-making processes that ensure accountability, performance, efficiency and compliance with standards.
<b>Health assessment</b>	The evaluation of the physical health of a detainee that identifies health needs.
<b>Healthcare escorts</b>	Relating to the movement of detainees between establishments for health-related reasons, including physical and mental health needs.
<b>Healthcare treatment</b>	Treatment and ongoing healthcare available to detainees.
<b>Hygiene</b>	Standards of cleanliness and personal care maintained within establishments.
<b>Illicit items</b>	Relating to prohibited items such as weapons or drugs.
<b>Isolation</b>	The physical isolation of detainees, sometimes for detainee safety, punishment or security.
<b>Literacy</b>	The ability of detainees to read and write.
<b>Living conditions</b>	Aspects of the environment that impact the daily life and wellbeing of detainees, and that aim to reduce differences with life outside detention.
<b>Maintenance</b>	Relating to the upkeep, repair or physical condition of the establishment.
<b>Medication</b>	The management and administration of prescribed medicines to detainees.

<b>Mental health assessment</b>	The evaluation of the mental health of a detainee that identifies mental health needs.
<b>Mental health support</b>	Services and guidance available to support detainees' mental wellbeing.
<b>Mental health treatment</b>	Treatment and ongoing care offered to detainees.
<b>Neurodiversity</b>	Relating to the recognition and support of diverse neurological conditions, ensuring detainees' needs are understood and met appropriately.
<b>Overpopulation</b>	When the number of individuals held in a detention setting, or cell within a detention setting, exceeds its capacity.
<b>Physical Provisions</b>	The basic goods provided to detainees, including clothing, hygiene products and other necessities.
<b>Place of safety</b>	Under the Mental Health Act 1983, a "'place of safety", in relation to person who is not child or young person, means any police station, prison or remand centre, or any hospital the managers of which are willing temporarily to receive him, and in relation to child or young person has the same meaning as in the Children and Young Persons Act 1933"
<b>Prevention of deaths</b>	Measures taken to prevent deaths in custody, including risk management, appropriate care, timely intervention and thorough investigation.
<b>Privacy</b>	The right of detainees to have their information and communications protected and respected, including medical and legal information.
<b>Purposeful activity</b>	Activities which develop learning or employability skills or increase wellbeing and engagement with the establishment or other detainees.
<b>Regime</b>	The structured daily routine and activities within an establishment.
<b>Regime suitability</b>	The appropriateness of the regime based on the circumstances of each detainee.
<b>Remand</b>	Individuals held in detention awaiting trial or a court decision.
<b>Risk management</b>	The identification, assessment and mitigation of risks to detainees, staff and establishments.
<b>Safeguarding</b>	The measures and policies in place to protect groups at greater risk of vulnerability.
<b>Safety</b>	The protection of individuals from harm or injury.
<b>Searching</b>	The examination of a detainee or their room for prohibited items.
<b>Security</b>	Measures and protocols focused on ensuring the physical safety of the establishment, detainees and staff.
<b>Self-harm</b>	Intentional behaviours that cause physical harm to oneself.
<b>Social care</b>	Care and support provided to detainees who need assistance due to age, disability, illness or other circumstances.

<b>Staff experience</b>	The level of knowledge, skills, and training staff possess, which can impact their ability to effectively perform tasks and ensure safety.
<b>Staff training and oversight</b>	The process of educating and supervising those who work in detention settings to ensure adherence to legal standards and operational guidelines, the evaluation of the effectiveness of this training, and efforts to ensure that training standards and guidelines are adequate to meet their objectives to an acceptable standard.
<b>Staff-detainee relationships</b>	Relating to interactions and communication between staff and detainees.
<b>Staffing levels</b>	Relating to the availability of staff within an establishment, and how this impacts care, safety and the overall functioning of the establishment.
<b>Substance Misuse</b>	Relating to the illicit use of substances within detention settings, and the provision of healthcare and rehabilitation services to support recovery.
<b>Suicide</b>	Relating to any self-inflicted deaths that occur while a person is detained.
<b>Terrorism</b>	Relating to the detention of individuals under section 41 Terrorism Act 2000.
<b>Time in detention</b>	The length of time an individual spends in a detention setting.
<b>Time out of room</b>	The amount of time that detainees are allowed out of their cells or rooms, typically for activities like exercise, social interaction or access to services.
<b>Torture and ill treatment</b>	Under the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, "torture" means any act by which severe pain or suffering, whether physical or mental, is intentionally inflicted on a person (Article 1).
<b>Transfers (between settings/establishments)</b>	Relating to the movement of detainees between establishments with the same detention setting, or between different detention settings.
<b>Translation and interpretation</b>	The provision of language translation or interpretation services to detainees who do not speak English.
<b>Trauma-informed approach</b>	An approach to running an establishment that recognises the impact of trauma on an individual's mental, physical and social wellbeing and behaviour.
<b>Urgent and emergency care</b>	Immediate medical attention for detainees experiencing acute physical or mental health crises.
<b>Use of force</b>	The use of physical control or restraint by staff.
<b>Violence</b>	Physical or verbal aggression between detainees, or between detainees and staff.
<b>Violence reduction</b>	Strategies aimed at reducing incidents of violence between detainees, or between detainees and staff.
<b>Visits</b>	Relating to visitation rights for detainees, including visits from family, friends or legal representatives.

### Wellbeing support

Recreational activities which support emotional, physical, or spiritual wellbeing, such as reading, exercise or religious services.

<b>Acronyms and Other</b>	
<b>ACDT</b>	Assessment Care in Detention Team
<b>ACF</b>	Accommodation Fabric Check
<b>ADP</b>	Annual Development Plan
<b>ANP</b>	Advanced Nurse Practitioner
<b>ASG</b>	Adult Safeguarding
<b>AWI Codes of Practice</b>	Adults with Incapacity (Scotland) Act 2000
<b>BBV</b>	Blood-borne virus
<b>BIM</b>	Business Improvement Manager
<b>BISC</b>	The British Institute of Cleaning Science
<b>C&amp;R</b>	Control & Restraint Staff
<b>CCU</b>	Community Custody Unit
<b>CHS</b>	Criminal History System
<b>CJLADS</b>	Criminal Justice Liaison and Diversion Services
<b>CNWL</b>	Central and North West London
<b>CPA</b>	Care Programme Approach
<b>CSA</b>	Core Screen Assessment
<b>CSRA</b>	Cell Sharing Risk Assessment
<b>CTM</b>	Clinical Team Meeting
<b>CWA</b>	Contracted Work and Administration
<b>CYP</b>	Children and Young People
<b>DAPO</b>	Designated Adult Protection Officer
<b>DCO</b>	Detention Custody Officer
<b>DEPMU</b>	Detainee Escorting Population Management Unit
<b>DET</b>	Detention Engagement Team
<b>DIRF</b>	Discrimination Incident Reporting Form
<b>DIPLAR</b>	Death in Prison Learning Audit & Review
<b>DP</b>	Detained Person
<b>EHCP</b>	Education, Health and Care Plan



<b>EMIS</b>	Egton Medical Information System, a healthcare technology company that develops and supplies software and systems for electronic patient records
<b>F213 form</b>	Records injuries to prisoners (arising from assaults, accidents and unexplained injuries).
<b>FAI</b>	Fatal Accident Inquiry
<b>FGTR</b>	First Grant of Temporary Release
<b>FLM</b>	First Line Manager
<b>FNIC</b>	First Night in Custody
<b>FNO</b>	Foreign National Offender
<b>GOAD</b>	Good Order and Discipline
<b>GOoD</b>	Good Order or Discipline
<b>ICC</b>	Internal Complaints Committee
<b>ICM</b>	Integrated Case Management
<b>ICM</b>	Integrated Case Management
<b>IPM</b>	Independent Prison Monitor
<b>IPP</b>	Imprisonment for Public Protection
<b>IRS</b>	Initial Reception Screening – A tool which acts both as a thorough medical screen and as a safeguard against ill-treatment (screen for fresh physical injuries) and torture.
<b>IVPD</b>	Interim Vulnerable Persons Database
<b>KIU</b>	Kent Intake Unit
<b>LDU</b>	Local Discharge Unit
<b>LS/CMI</b>	Level of Service/Case Management Inventory
<b>LTC</b>	Long-term Condition
<b>LTHSE</b>	Long-term High Security Estate
<b>LTS</b>	Long Term Segregation
<b>MAPPA</b>	Multi-Agency Public Protection Arrangements
<b>MAT Standards</b>	Medication Assisted Treatment Standards
<b>MDT</b>	Multi-Disciplinary Team
<b>MPCCC</b>	Multi-Professional Complex Case Clinic
<b>NCS</b>	National Custody System
<b>NICE 5</b>	National Institute for Health and Care Excellence Guidelines on substance use.

<b>NICE NG89</b>	National Institute for Health and Care Excellence Guidelines on assessing and reducing the risk of venous thromboembolism (VTE or blood clots, including deep vein thrombosis and pulmonary embolism) in people aged 16 and over in hospital.
<b>NICE QS80</b>	National Institute for Health and Care Excellence Guidelines on treating and managing psychosis and schizophrenia in adults (aged 18 and over) in primary, secondary and community care.
<b>NIPS</b>	Northern Ireland Prison Service
<b>NRT</b>	Nicotine Replacement Therapy
<b>NTE</b>	National Top End
<b>OBP</b>	Offending Behaviour Programme
<b>OLR</b>	Order for Long Life Restriction
<b>OST</b>	Opiate Substitution Therapy
<b>PACE Code C</b>	The Police and Criminal Evidence Act 1984: Requirements for the detention, treatment and questioning of suspects not related to terrorism in police custody by police officers. Includes the requirement to explain a person's rights while detained and the requirement to explain the rights of a person who has not been arrested that apply to a voluntary interview.
<b>PACT</b>	Prison Advice and Care Trust
<b>PBSW</b>	Prison-Based Social Work
<b>PCF (PCF1/PCF2)</b>	Prisoner Complaint Form
<b>PCMB</b>	Programme Case Management Board
<b>PDA</b>	Pre Departure Area
<b>PDP</b>	Personal Development Plan
<b>PER</b>	Prisoner Escort Record
<b>PIAC</b>	Prisoner Information Action Committee
<b>PNC</b>	Police National Computer
<b>PPG</b>	Practice Plus Group
<b>PR2</b>	The Scottish Prison Service's prisoner records system
<b>REAS</b>	Royal Edinburgh Associated Services
<b>Regulation 45 report</b>	The Children's Homes (England) regulations 2015: The registered person must complete a review of the quality of care provided for children ("a quality of care review") at least once every 6 months.
<b>RMT</b>	Risk Management Team

<b>RRP</b>	Restrictive Practice Reduction Programme
<b>Rule 32</b>	Prison and Young Offenders Centre Rules (Northern Ireland) 1995: Allows prison Governors to remove a detainee from association with other detainees.
<b>Rule 35</b>	The Detention Centre Rules 2001: Medical practitioners must report detainees at risk or suspected of suicide or torture, ensure their care and inform a manager.
<b>Rule 41</b>	The Prisons and Young Offenders Institutions (Scotland) Rules 2011: When a prison governor can order that a detainee be accommodated in specified conditions where a healthcare professional advises that it is appropriate to do so to protect the health and welfare of the detainee and others.
<b>Rule 49</b>	The Young Offender Institution Rules 2000: Allows prison Governors to remove a detainee from association with other detainees.
<b>Rule 95</b>	Prisoner and Young Offenders Institutions (Scotland) Rules 2011: Allows prison Governors to remove a detainee from association with other detainees.
<b>S47</b>	Mental Health Act 1983: Relating to the transfer of a sentenced detainee to hospital.
<b>SACU</b>	Separation and care unit
<b>SAPU</b>	Separation and progression unit
<b>SBOC</b>	Small Boats Operational Command
<b>Schedules 3 and 4 (Part 1)</b>	The Misuse of Drugs Regulations (Northern Ireland) 2002: Controlled drugs
<b>SCTS</b>	Scottish Courts and Tribunals Service
<b>Section 36</b>	The Police and Criminal Evidence Act 1984: One or more custody officers must be appointed for each designated police station.
<b>SEHSCT</b>	South Eastern Health and Social Care Trust
<b>SHORE</b>	Sustainable Housing on Release for Everyone
<b>SOP</b>	Standard Operating Procedure
<b>SPAR Evaluation care plan</b>	A care plan approach that focuses on improving safety and wellbeing of detainees.
<b>SPS</b>	Scottish Prison Service
<b>SRU</b>	Segregation and Reintegration Unit
<b>SSM</b>	Special Security Measures
<b>STP</b>	Short-term Prisoner
<b>STRIDE</b>	An 8-week programme focused on managing conflict and reducing reoffending so that when young adults move onto main wings, they are less likely to be violent.

<b>T2 / T3 forms</b>	Mental Health Act 1983: statutory forms used to authorise and document treatment for patients detained under the MHA. T2 is used when a patient is capable of consenting to treatment, T3 is used when a patient is incapable of consenting to, or refuses, treatment.
<b>TPRS</b>	Temporary Presumptive Recategorisation Scheme – a policy that allows eligible prisoners to be transferred to open prisons earlier than usual.
<b>TSO</b>	Throughcare Support Officer
<b>TTM</b>	Talk to Me
<b>VIR</b>	Violent Incident Review
<b>VRS</b>	Violence Reduction Strategy