



Gatwick IRC Security Meeting

Date:	11/05/2017
Time:	15.00
Location:	Boardroom

Present:	Apologies:	Distribution:
Steve Skitt – Chair & Deputy Director (SS) Dan Robinson – Security DCM (DRo) Anton Bole – RAPt (AB) Juls Williams – BH Residential Manager (JW) Zeeshan Qayum – Chaplaincy Manager (ZQ) Emily Parr – Senior Nurse (EP) Chrissie Williams – Clinical Lead (CW) Dick Weber – BH IMB (DW) Stephen Pearson – BH Residential DCM (SP) James Begg – Safer Community DCM (JB) Caz Dance-Jones – Operations Manager (CDJ) Brian Harrison – Aramark Manager (BH) Heena Patel – Home Office (HP) Nathan Harris – Oscar 2 DCM (NH) Simon Mowbray – Facilities Team Leader (SW) Loraine Higgins – PA to Centre Director (LH)	Mark Francis – Facilities (MF) Ben Saunders – Centre Director (BS) Michelle Brown – Head of Safeguarding (MB) Nichola Beaton – Counter Terrorism (NB) Sara Edwards – TH Residential Manager (SE)	Attendees, Apologies, SMT DCMs H/C H/O IMB

Matters Arising and Minutes of Previous Meeting

Steve welcomed all to the meeting and the minutes of the previous month were reviewed.

SS updated that Michelle Brown will be Head of Security from 5th June. SS thanked CDJ for her support and hard work.

Safeguarding – MB

Reception –

There was a decrease in arrivals and departures in April (March was the highest on record). Arrivals decreased 22% - however, in one 24 hour period, (25th – 26th) detainee rep processed 100 new arrivals (15% of the overall figure) As a result of that, ¼ of the population were brand new to the centre. There was also a decrease in departures – including charter activity – returning back to consistent figures prior to march.

VR –

Increase in fights (12) – resulting in increase in ABS documents being opened to challenge behaviour – 4 detainees identified as bullies and one detainee a victim. Work still needs to be done to prompt ABS investigations following any act of violence.

12 fights – 5 X C Wing, 3 X A Wing, 1 B, D, E and IT suite - themed mainly around servery or ground floor.

Increase in assaults on staff – 21 – one incident involved 5 members of staff being assaulted – since deported but summons to charge applied. Thereafter, C Wing remained high with 6 assaults, followed by 4 on D Wing (2 due to courtyard protest) and two in Healthcare but not on nursing staff.

Increase in detainee assaults – from 3 to 7 – one being serious – in using a razor blade at the servery. B Wing saw no fights, assaults on staff or detainees.

Overall there was a significant increase in incidents (18) and perpetrators (18) – to 24 and 31 respectively – accounting for 6.4% of population – and increase from the following month.

Trend analysis of when violent occurrences happen, indicates that this could be a consequence of high throughput in March and a bottle neck period in April.

ACDT / Self harm

Increase in ACDTS in circulation from 40 to 49 documents use – for a period in mid-April – over 20 a day – increase in self-harm from 11 to 21 – C Wing managing 6 of those – and exceeding Eden Wing (3) and



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CSU (4) that traditionally peaks in location. Themes of self-harm were cutting (12) - one requiring stitches – followed by ligature (4) – banging head / scratching (4) and one individual sewing his lips together in protest.

Other -

Use of force remained the same – 30 occasions – 18 of those to protect individuals or others. Areas force was use again suggest C & D Wing as problematic areas – 9 x D Wing (4 being courtyard protest) and C Wing on 8 occasions – mainly servery and on level two – making both areas on par with Eden Wing that is usually considered high risk.

Drug finds were spread around the centre 2 x A Wing, 2 X C Wing, 1 x D Wing, 2 X Reception recovered significant amounts from property – with no finds through the visits – further work to be undertaken to look at trends and patterns and trace to source of ingress.

As expected with all the above increases – increase in use of Rule 40 from 47 to 65 uses – however, average length of stay remains – demonstrating consistent work in reintegration

Residential – JW

A wing is known for its drug culture

C wing house some very vocal detainees

There is a total lack of respect to staff from detainees on C wing and DCM needs to be present at lockup.

Facilities – SM

SM was unable to give an update as he had not been briefed prior to the meeting

Contingencies – SS

Three contingencies completed last month

Home Office – HP

No update

Audits and Compliance – SS

Audit action plan has been signed off

Head of Security – SS

Updated on throughput

Challenging behaviour by detainees

Updated on staffing

SS briefs daily that DCMs go onto the wings

TH handed back and ramp up of 40 detainees will commence on 22nd May

Updated that all IRCs are having to manage difficult detainees and that CSUs at other centres are full.

Spoke about staff checking restraints carefully.

Healthcare – CW

No update



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Substance Misuse (RAPt) – AB

Two new staff has started and the team will provide a better and faster service.

Updated on the RAPt reintegration service.

Aramark – BH

No update

IMB - DW

No update

Security Intelligence Presentation

CDJ reviewed the security presentation

AOB:

ZQ updated that Ramadan commences at the end of the month.

SS updated on testing the new barrier on B wing.

Actions

Date raised	Concern	Responsible Person	Required Action	Status	Date Closed
16/12/16	Whey Powder – why is it on the prohib list	MH/CDJ	Contact other IRCs to find out if whey powder is on their prohibited list	Ongoing – MH has emailed other centres and is waiting for responses.	
21/02/17				Prohibited list is down to individual centres. MB said that there should be a generic one which could be adapted to suit each centre.	
21/02/17		CDJ	Check with other centres at next Security Managers Meeting		
11/04/17		DR	DR will ask other centres		



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11/05/17		DR	at the next security meeting.	It was confirmed at the centre security meeting that other centres do not allow whey powder	11/05/17
21/03/17	SS said there was a need to look at wing moves and where the detainee has resided previously. JW said that some of the assaults on staff had been by detainees where they had previously been on the same wing so there was also a need to look at staff deployment.	CDJ & DCM's	CDJ & DCM's to look at the handover before the morning meeting to see who is coming R40 and plan which wing the detainee should go onto.		
11/04/17			Oscar 1 & 2 on night shift to look at the moves required off CSU and E wing for the next day and reintegrate these detainees back onto normal association.		
11/05/17				Oscar 1 & 2 to complete security assessment form for each detainee on E wing	11/05/17
11/04/17	Ensuring that	SS & JW	SS & JW to		

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11/05/17	staff are aware of important security documentation		meet with Security to bullet point documents containing important Security information is cascaded down to staff.	Security information is on the noticeboards outside the security office	11/05/17
11/04/17	PH spoke about the lack of involvement facilities operatives have in contingencies and training	PH	PH to meet with Santi Rodrigues to discuss what training is available to facilities operatives.		
11/04/17 11/05/17	PH spoke about the important information he has discovered from attending the morning briefing and that facilities operatives not being made aware of this.	SS	Oscar 1 to send the daily handover to Katie Whitby and Sam Quick so this can be passed to the operatives.	PH confirmed that facilities are now receiving the handover each day.	11/05/17
Date of Next Meeting: 14.00 on Friday 23 rd June 2017 – Boardroom, Brook House					