

Private & Confidential
Mr Derek Murphy

DPA

31st July 2017

Dear Derek

Re. Acting up - Detainee Custody Manager Role

Further to recent conversations, I am writing to confirm your agreement to act up to the role of Detainee Custody Manager whilst covering a DCM absence and this will take effect from the 31 July 2017 after which you will return to your DCO duties. We will review this position on a monthly basis and advise you of any ongoing changes.

Whilst you cover this post you will be paid an acting up allowance which is the difference between your Detainee Custody Officer salary and the Detainee Custody Manager salary.

All other Terms and Conditions in your current contract remain the same.

We wish you every success in this temporary role.

Yours sincerely,

Michelle Fernandes
HR Advisor
G4S Central Government Services