

Bullying Log Number



## SUPPORT PLAN

First name	<b>D1275</b>
Surname:	
Wing: C117	
CID: 9912259	

### Date of Reviews

Date Opened	22/6/17
1 <sup>st</sup> Review (7 days)	29/6/17
2 <sup>nd</sup> Review (14 days)	
3 <sup>rd</sup> Review	
4 <sup>th</sup> Review	
5 <sup>th</sup> Review	
Date Closed	

(Delete as appropriate)

Has a 'Victim's Wish Assault Form' been completed YES / NO

### **Bullying:**

**'Conduct motivated by a desire to hurt, threaten or frighten someone. It can be physical, verbal, psychological, emotional or economical and often very subtle. It is usually repeated behaviour, unprovoked and intended to cause fear or harm to the victim.' Bullying cannot be mutual: it always involves a power imbalance. This distinguishes bullying from fights and assaults'.**



**ANTI-BULLYING MANAGEMENT PROCEDURES****D1275**

Gatwick IRC will support and protect all detainees who are victims of bullying.

The investigating Wing Manager meet with the individual to discuss the victim's feelings about the bullying and what they want staff to do to support or protect them. All victims will be given the opportunity to attend Personal Development sessions facilitated by the Safer Community Manager.

However, the level of support and guidance provided will depend for the most part on what the detainee finds helpful and comfortable. It is essential that the wishes of the victim should be considered at all stages.

**CASE REVIEWS:**

**Case Reviews must be held on a weekly basis** to ensure the individual is adequately supported. However, if the wing manager feels it is necessary then reviews can be scheduled more frequently.

**A document must be open for at least 14 days** before it can be closed. This is to allow sufficient time for the individual to be supported and monitored.

Case Review meetings should be **conducted by the Wing Manager** in the individual's presence. They may be attended by any person who can provide information on his progress such as:

- Wing Officer
- Education/Workshop/Religious Affairs
- Safer Community Team

**REFUSAL TO ENGAGE:**

If at any point a detainee refuses to engage, **refer him to the Safer Community Team Leader/Safer Community Manager**. If this continues a **Case Conference** will be arranged to determine how to proceed.



# **ANTI-BULLYING PROGRAMME INITIAL MEETING RECORD**

Date: 22/6/17	Time: 15:30	Location: C wing 117
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## **Details of Participants**

NAME	ROLE	CONTRIBUTION (e.g. attended, submitted written report, gave information by phone, etc)
	Wing Manager	
	Detainee	
MARINA	Wing Officer	

## **Reason(s) for Opening the Support Plan (Victim)**

Believe **D1275** to be vulnerable as have seen detainees use him to carry out tasks on their behalf when not on this wing & do cleaning duties which they are being paid for.

The following topics should be covered during the meeting:

- ☐ Explain reasons for opening the Support Plan
- ☐ Explain Gatwick's AB Policy (inc. what bullying behaviour is)
- ☐ Discuss the detainee's perceptions of bullying and why they are a victim
- ☐ Discuss any support necessary to help the individual
- ☐ Issue the Anti-Bullying Help leaflet

## **Summary of Initial Meeting**

**D1275** & his friend from CO19 **D2553** who interpreted attended the initial meeting. A lot of **D1275**'s answers made no sense to what I was asking him. I asked if anyone was bullying or being aggressive or forcing him to do things he said no & then went on to talk to me about clothing & food & not getting paid anything. Have explained that he is not a cleaner on the wing & he shouldn't be cleaning & that's why he's not getting paid. I said... I don't believe he grasped what I'm saying. **D2553** is also concerned because he tries to sort out appointments for him with solicitors & doctors but it appears **D1275** doesn't have the mental capacity to know when his appointments are & to attend them. Have informed him that we are opening an anti-bullying log which means we will be keeping an eye on him, if he needs to talk to any of us just to come see us about any concerns

Wing Manager

Name: ? Signature: Date:

- Further Action Taken: ☐ Support Plan completed ☐ DAT updated  
☐ Safer Community informed ☐ Front cover updated

### ANTI-BULLYING PROGRAMME SUPPORT PLAN (VICTIM)

FORENAME	SURNAME	CID NUMBER	WING	DATE
<b>D1275</b>	<b>D1275</b>		C117	22/6/17

#### Support Plan for Victim of Bullying

You should consider the following when preparing this Support Plan:

- Consider the victim's safety and well being
- Attend One to One Personal Development with Safer Community Manager
- Support available from other areas such as Religious Affairs, Education, Samaritans etc
- Action to build on any strengths the person may have

Objective/Action	By Whom	Time Scale	Reason(s)	Status of Action
look into reasons why he's being detained	DCM YATES		Possibly not fit for detention	DCM Yates to investigate

Detainee Name	<b>D1275</b>	Signature		Date	
Manager's Name		Signature		Date	



## ON-GOING RECORD

Enter significant events, conversations and observations.

The emphasis is on the quality of entries not the quantity.

At least one quality, meaningful entry must be made by unit staff every AM, PM, ED and NIGHT DUTY.

Date	Time	Comments	Name and Signature
22/6/17	17:00	<b>D1275</b> was wandering around on ground floor smiling & laughing to himself, asked what he was laughing about & another detainee said he smoke too much, assisted him by walking by his side to his room —	MANSL
22/6/17	20:55	<b>D1275</b> was being handed tobacco & told to do something by <b>D3493</b> , a detainee from D wing, also <b>D758</b> was seen talking to him outside the wing door, <b>D1275</b> then nodded & made his way in while they waited outside —	MANSL
22/6	23:15	<b>D1275</b> was laying awake watching TV	Signature
23/6	04:05	wakes asleep no issues	Signature
23/6/17	0650	SAPER COMMUNITY DOCUMENT CHECK. REVIEW SHOULD HAVE BEEN COMPLETED BY A DCM. NO INVESTIGATION COMPLETED, CARE MAP TO BE SIGNED.	Signature
---	1150	DD Doc check — as per Saper Community Comments —	Signature
23/6	02:10	went in his room no issues	Signature
23/6	03:10	wakes asleep no issues	Signature
24/6/17	08:38	DD Doc check — as per yesterday's comments — requires DCM to complete review and care map.	Signature
24/6/17	1305	<b>D1275</b> collected his lunch no concerns at this time.	Signature
24/6/17	17:20	Saper community doc check, still no report of investigation received - DCM Dix to complete investigation and obtain log number — DCM Dix informed —	DCM
24/6/17	18:15	DCM Dix to implement investigation and inform staff of observations	Signature

Enter significant events, conversations and observations.  
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RESTRICTED WHEN COMPLETED