

343/17

DSO 02/2017 – Annex A



Home Office

Rule 40 (Removal from Association)

Rule 42 (Temporary confinement)

Immigration Removal Centre

1	Centre Name: Brook House IRC
2	Log Number:

Image of D2034

CWA/5048607

3	Last Name	D2034
4	Forename (s)	
5	Date of Birth	DPA
6	Home Office ref:	
7	Port ref:	CWA/5048607
8	CID ref:	11632812

Language/Comprehension of English

10	English – Ability to speak/understand	Good	Some	None
11	First Language	Tigrinya		
12	Interpreter required	Yes		

Member of staff opening form

13	Name (print)	Steve Loughton
14	Signature	Signature
15	Company/Organisation	G4S
16	Date form opened	26/07/2017
17	Time	14.25

Completing the form

This form must be used to record the justification for the decisions made and the details of all interactions with a detainee who has been located under temporary confinement (Rule 42) or removed from association (Rule 40) and any escalation/de-escalation between the two that results in the detainee being separated on a consecutive basis, i.e. without first returning to normal association.

If a detainee moves between Rule 40 and 42 without first returning to normal association this Annex A must continue to be used (it records the date of initial removal from normal association) but with a separate Annex B completed for each escalation/de-escalation. Annexes C – F must be completed as appropriate.

If a detainee returns to normal association and subsequently relocates under Rule 40 or 42, a new Annex A must be opened.

All applicable sections must be fully completed.

Each page/sheet must be dated.

Section numbers correspond with “recording points” in the DSO.	
Sections	Purpose/use
Annex B – Justification and Authorisation	To be completed as soon as a detainee is relocated under Rule 40/42. This form includes the justification and authorisation for use of Rule 40/42 and it records the notification to required parties. A new Annex B must be completed each time a detainee moves between Rule 40 and 42 without returning to normal association.
Annex C - Daily Activity Record and Monitoring Form	This is to be completed by the supplier manager and duty officers and is used to record all interactions/ observations to include: any changes in the agreed regime, any disruptive or escalated behaviour, comments or dialogue of significance.
Annex D - Daily Visitors Record	This is to record all interactions/comments/observations during the visits completed by the HOIE Manager, Healthcare, Chaplaincy and IMB.
Annex E - Multidisciplinary Review	This is conducted daily and records regime access and the rationale for continuing or closing Rule 40/42
Annex F - Care/Re-integration Plan	This is to be completed when the detainee is returned to normal association from other Rule 40 or 42.

DSO 02/2017 - Annex B

Justification and Authorisation for use of Rule 40 or 42

A new Annex B must be completed each time a detainee is placed on Rule 40 or 42 or moves between Rule 40 and 42 without first returning to normal association

Detainee Details

1	Full Name	D2034
2	Date of Birth	DPA
3	Nationality	ERI
4	Port/CID ref:	CWA/5048607 11632812

5	Rule 40
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6	Date placed under Rule 40	26/07/2017
7	Time placed under Rule 40	14.25

8	Alternatives to Rule 40 that have been considered and tried or ruled out (these must be individually listed and explained):
<ul style="list-style-type: none"> During his ACDT review we explained to him that he no longer can stay on Eden wing and that he needs to go to a normal wing and share a room but he point blank refuses to share and leave Eden wing and stated that he would rather go to CSU and go on Rule 40. 	

DSO 02/2017 Annex B – Justification and Authorisation

9	Reasons for Rule 40 or Rule 42 and evidence relied on:
<p>D2034 has been relocated into our care and separation unit and placed onto Rule 40 due to him refusing to share a room and to go on normal association.</p> <p>This has been done to maintain the good order and discipline of the centre.</p> <p>The Home Office, IMB and Duty Director are all aware.</p>	

Authority for initial 24 hours Rule40/42 (HOIE Manager – EO or above, or HMPPS centre/duty manager)

10	Full Name		
11	Grade		
12	Organisation		
13	Signature		
14	Date		
15	Time		
HMPPS-Confirmation HOIE team notified		Name of person notified:	Time of notification:

Authority for urgent Rule 40/42

16	Full Name	Steve Loughton	
17	Grade	DCM (Oscar 1)	
18	Organisation	G4S	
19	Signature	Signature	
20	Date	26/07/2017	
21	Time	14.25	
22	Confirmation HOIE team notified	Name of person notified: Paul Gasson	Time of notification: 14.40

Detention Services Order 02/2017 Removal from Association and Temporary Confinement