



Weekly Bulletin ~ w/c 26th June 2017

GOLD COMMANDER:

LEE HANFORD

Mobile: **DPA**

Personal Mobile: **DPA**

Monday	26	Steve Skitt	Sarah Newland	Steve Skitt
Tuesday	27	TBC	Sarah Newland	TBC
Wednesday	28	Michelle Brown	Sarah Newland	Michelle Brown
Thursday	29	TBC	Sarah Newland	TBC
Friday	30	Sara Edwards	Sarah Newland	Sara Edwards
Saturday	01	Sara Edwards	Sara Edwards	Sara Edwards
Sunday	02	Michelle Brown	Michelle Brown	Michelle Brown

Duty Home Office

Please note that the Home Office Duty Rota now runs from Friday to Thursday

Brook House	26 th – 2 nd	Heena Patel	DPA
Tinsley House	26 th – 2 nd	Robert Gibson	DPA

Duty IMB

Brook House	Joyce Turner	DPA	or	DPA
	(or contact the Chair on:	DPA	or	DPA
Tinsley House	Nick Taylor	DPA		

Duty Chaplain / Care Team

Contact on-site Chaplaincy members or Zeeshan Qayum -	DPA
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Duty Healthcare Manager

	Emily Parr	DPA
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Brook Oscar 1&2 – Can be contacted via email or phone on a Blackberry mobile as follows

Email address:	DPA	Mobile	DPA
Email address:	DPA	Mobile	DPA

Tinsley Oscar 1&2 – Can be contacted via email or phone on a Blackberry mobile as follows:

Email address:	DPA	Mobile	DPA
Email address:	DPA	Mobile	DPA

New mobile numbers for Safer Community & Welfare managers at Brook House:

Safer Community	DPA	Email:	DPA
Welfare	DPA		

Meetings, Activities and Visitors

Monday 26th June

All day	ITC	Training Room	S Rodrigues
All day	First Aid Refresher	Board Room	S Rodrigues
09.00 – 11.30	Healthcare Counselling Group	Visits Hall	S Calver
12.30 – 13.30	HR Meeting	Home Office Meeting Room	E Picknell
09.00 – 13.00	HR Meeting	Tinsley Meeting Room	E Picknell

Facilities

Syntinex – System Checks - **BH – Facilities** to escort
Veolia – General Waste Collection - **TH**

Tuesday 27th June

All day	ITC	Training Room	S Rodriguez
All day	First Aid Refresher	Board Room	S Rodrigues
10.30 – 12.00	Detainee Consultative	Education Classroom	S Skitt

Facilities

Grundfos – Install Vessels in Kitchen Plant room – **BH – Facilities** to escort
Tate – Pedestrian Slider Service – **BH – Facilities** to escort
Veolia – Recycling Waste Collection - **TH**

Wednesday 28th June

All day	ITC	Training Room	S Rodriguez
All day	Yearly Refresher	Do-jo	S Rodriguez
All day	Yearly Refresher	Boardroom	S Rodrigues
09.30 – 11.30	TH Diversity & Safer Community	Tinsley Visits	S Povey

Facilities

Pillinger – BMS Service – **BH – Facilities** to escort
Syntinex – System Checks - **BH – Facilities** to escort
Veolia – General Waste Collection - **TH**
Veolia – Recycling Waste Collection - **BH**

Thursday 29th June

All day	ITC	Training Room	S Rodriguez
All day	Drugs and Mental Wellbeing	Boardroom	M Wells
All day	Morocco I/V Scheme	Home Office Meeting Room	S Levett
10.00 – 12.00	Yoga	BH Visits Hall	J Williams
10.00 – 12.00	SMT	Centre Director's Office	B Saunders
11.00 – 12.00	Healthcare Interviews (Whilst I/V is in Visits)	Home Office Meeting Room	J Dix

Facilities

Pillinger – BMS Service – **BH – Facilities** to escort
Zurich – Electrical Switch Gear Inspection – **TH – Facilities** to escort

Friday 30th July

All day	ITC	Training Room	S Rodriguez
10.00 – 11.00	Detainee of Interest	Home Office Meeting Room	M Brown
11.00 – 12.00	Healthcare Meeting	Boardroom	J Dix

Facilities

Syntinex – **BH - Service Checks – Facilities** to escort
Veolia – General Waste Collection - **TH**

SMT Whereabouts

Name	Mon 26/06	Tues 27/06	Weds 28/06	Thurs 29/06	Fri 30/06	Sat 01/07	Sun 02/07
Ben Saunders	Brook	AM: Brook PM: Walsall	Oakwood	Brook	Brook		
Steve Skitt	Annual Leave	Annual Leave	Brook	Brook	Brook		
Sarah Newland	Tinsley	Tinsley	Tinsley	Tinsley	Tinsley		
Michelle Brown	Brook	Brook	Brook	Brook	Brook		Gatwick DD
Caz Dance - Jones	Off	Off	Brook	Brook	Brook		
Dan Houghton	Brook	Brook	Brook	Brook	Brook		
Juls Williams	Brook	Annual Leave	Annual Leave	Annual Leave	Annual Leave		
Lynn Harthill	Gatwick PDA	Gatwick PDA	Gatwick PDA	Gatwick PDA	Gatwick PDA		
Mark Francis	Brook	Brook	Brook	Brook	Brook		
Michelle Fernandes	Brook	Brook	Brook	Offsite Training	Brook		
Robert McDermott	Brook	Brook	Brook	Brook	AM – London		
Sara Edwards	Tinsley	Tinsley	Tinsley	Rest Day	Tinsley & Brook	Gatwick DD	
Stewart Povey	Brook	Brook	Brook	Brook	Brook		
Healthcare: Chrissie Williams	Tinsley	Brook	Brook	Brook	Brook		
Healthcare: Jo Buss	Brook	Tinsley	Tinsley	Tinsley	Tinsley		