



Weekly Bulletin ~ w/c 14th August 2017

GOLD COMMANDER:

Jerry Petherick

Mobile DPA pager DPA
Home DPA (this is the correct number of digits)

as of 08:00 on Tuesday 15th August 2017

Lee Hanford Mobile DPA pager DPA
Personal mobile DPA

Monday	14	Steve Skitt	Sara Edwards	Steve Skitt
Tuesday	15	Juls Williams	Sarah Newland	Juls Williams
Wednesday	16	Juls Williams	Sarah Newland	Juls Williams
Thursday	17	Michelle Brown	Sarah Newland	Michelle Brown
Friday	18	Sara Edwards	TBC	Sara Edwards
Saturday	19	Sara Edwards	Sara Edwards	Sara Edwards
Sunday	20	Michelle Brown	Michelle Brown	Michelle Brown

Duty Home Office

Please note that the Home Office Duty Rota now runs from Friday to Thursday

Brook House	14 th – 17 th	Heena Patel	<input type="text"/> DPA <input type="text"/>
	18 th – 20 th	Simon Levett	<input type="text"/> DPA <input type="text"/>
Tinsley House		Debby Weston	<input type="text"/> DPA <input type="text"/>

Duty IMB

Brook House	Elisabeth Markwick	<input type="text"/> DPA <input type="text"/> or <input type="text"/> DPA <input type="text"/>
	(or contact the Chair on	<input type="text"/> DPA <input type="text"/> or <input type="text"/> DPA <input type="text"/>
Tinsley House	Christina Ryan	<input type="text"/> DPA <input type="text"/>

Duty Chaplain / Care Team

Contact on-site Chaplaincy members or Zeeshan Qayum - DPA

Duty Healthcare Manager

<input type="text"/>	Vicky Prince	<input type="text"/> DPA <input type="text"/>
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Brook Oscar 1&2 – Can be contacted via email or phone on a Blackberry mobile as follows

Email address:	<input type="text"/> DPA <input type="text"/>	Mobile	<input type="text"/> DPA <input type="text"/>
Email address:	<input type="text"/> DPA <input type="text"/>	Mobile	<input type="text"/> DPA <input type="text"/>

Tinsley Oscar 1&2 – Can be contacted via email or phone on a Blackberry mobile as follows:

Email address:	<input type="text"/> DPA <input type="text"/>	Mobile	<input type="text"/> DPA <input type="text"/>
Email address:	<input type="text"/> DPA <input type="text"/>	Mobile	<input type="text"/> DPA <input type="text"/>

New mobile numbers for Safer Community & Welfare managers at Brook House:

Safer Community	<input type="text"/> DPA <input type="text"/>	Email:	<input type="text"/> DPA <input type="text"/>
Welfare	<input type="text"/> DPA <input type="text"/>		

Meetings, Activities and Visitors

Monday 14th August

All day	Paediatric LS Training	Boardroom	M Wells
All day	MMPR	Do-jo	M Trott
09.00 – 11.30	Healthcare Counselling Group	BH Visits Hall	C Williams
10.00 – 12.00	Healthcare Interviews	BH HO Meeting Room	J Dix

Facilities

8:00–16:30	Irrelevant and Sensitive	TH – Requested Ops Escort
Irrelevant and Sensitive	Lighting Faults – TH – Facilities to escort	
Irrelevant and Sensitive	Diesel Delivery (800L) – TH – Facilities to escort	
Irrelevant and Sensitive	Water Quality Service – BH – Facilities to escort	
Irrelevant and Sensitive	Water Resample in Staff room (2 nd floor) & CSU room 12 – TH – Facilities to escort	
Irrelevant and Sensitive	Detainee Reception CCTV & PID/Fence Service – BH – Facilities to escort	
Irrelevant and Sensitive	BH - Service Checks – Facilities to escort	
Irrelevant and Sensitive	General Waste Collection - TH	

Tuesday 15th August

All day	Pakistan I/V Scheme	BH HO Meeting Room	P Gasson
All day	MMPR Training	Do-jo	M Trott
13.00 – 14.00	Healthcare Interviews	Boardroom	J Dix
14.00 – 16.00	Chaplaincy Meeting	Boardroom	Z Qayum

Facilities

8:00–16:30	Irrelevant and Sensitive	TH – Requested Ops Escort
Irrelevant and Sensitive	Full Wireless Survey /On-Going Alarm Faults – TH – Facilities to escort	
Irrelevant and Sensitive	Cleaning Company Quoting to clean and polish all floors on the wings – BH – Facilities to escort	
Irrelevant and Sensitive	Recycling Waste Collection - TH	

Wednesday 16th August

All day	MMPR	Do-jo	M Trott
All day	Pakistan I/V Scheme	TH Home Office Kitchen	H Bennett
All day	Angolan I/V Scheme	BH Home Office Kitchen	H Patel
All day	Safeguarding Training	BH HO Meeting Room	A Steel
08.00 – 12.00	Desktop Contingencies	Tinsley Meeting Room	S Hamilton
10.00 – 12.00	Stress Management Workshop	BH Visits Hall	A Bole
12.00 – 16.00	BH IMB Board Meeting	Boardroom	J Colbran
14.00 – 18.00	TH IMB Board Meeting	Tinsley Meeting Room	A Duffy

Facilities

8:00–16:30	Irrelevant and Sensitive	TH – Requested Ops Escort
Irrelevant and Sensitive	BH - Service Checks – Facilities to escort	
Irrelevant and Sensitive	General Waste Collection - TH	

Thursday 17th August

All day	Safeguarding Training	Tinsley Meeting Room	A Steel
10.00 – 12.00	Yoga	BH Visits Hall	J Williams
14.00 – 15.00	Detainee of Interest	Home Office Meeting Room	M Brown

Facilities

8:00–16:30	Irrelevant and Sensitive	TH – Requested Ops Escort
Irrelevant and Sensitive	External Camera Service - Cherry Picker – BH – Facilities to escort	

Friday 18th August

All day	Safeguarding Training	Tinsley Meeting Room	A Steel
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Facilities

Irrelevant and Sensitive	Service Checks – BH - Facilities to escort	
Irrelevant and Sensitive	General Waste Collection - TH	

SMT Whereabouts

Name	Mon 14/08	Tues 15/08	Weds 16/08	Thurs 17/08	Fri 18/08	Sat 19/08	Sun 20/08
Ben Saunders	Brook	London	Annual Leave	Annual Leave	Annual Leave		
Steve Skitt	Brook	Brook	Brook	Birmingham	Brook		
Sarah Newland	Tinsley	Tinsley	Tinsley	Tinsley	Rest Day		
Michelle Brown	Brook	Brook	Brook	Brook	Brook		Gatwick DD
Dan Haughton	Annual Leave	Annual Leave	Annual Leave	Annual Leave	Annual Leave		
Juls Williams	Brook	Brook	Brook	Brook	Brook		
Lynn Harthill	Gatwick PDA	Gatwick PDA	Gatwick PDA	Gatwick PDA	Gatwick PDA		
Mark Francis	Brook	Brook	Brook	Brook	Annual Leave		
Michelle Fernandes	Brook	Brook	Brook	Birmingham	Brook		
Robert McDermott	Brook	London	Brook	London / Brook	London		
Sara Edwards	Tinsley	Rest	Training	Training	Brook	Gatwick DD	
Stewart Povey - Meier	Annual Leave	Annual Leave	Annual Leave	Annual Leave	Annual Leave		
Healthcare: Chrissie Williams	Brook	Tinsley	Brook	Brook	Brook		
Healthcare: Jo Buss	Tinsley	Brook	Tinsley	Tinsley	Tinsley		