



Home Office

☐ ACTION IMMEDIATELYPROTECTED SIR ☐

## DETENTION SERVICES SECURITY INFORMATION REPORT

Establishment Code	SIR Number	Restricted <input type="checkbox"/>	Secret <input type="checkbox"/>
B H	Number / Year / Copy Number	Confidential <input type="checkbox"/> Top Secret <input type="checkbox"/>	
	889 / 17 / 1		

The Security Intelligence System aims to:

- Present an analysis of evaluated information.
- Support informed decision-making in prevention and management of incidents.
- Develop strategies to counteract threats to national interests and to the security of the establishment(s).
- Assist in maintaining good order or discipline across your centre & estate.
- Assist in the prevention and detection of crime.

- Any person may submit an SIR. All information may prove useful.
- All information given will be evaluated to provide security intelligence.
- All information contained within this SIR will be managed in accordance with the Human Rights Act & Data Protection Act. Your information will be disseminated in a controlled way ensuring only relevant parties are privy to the information you generated. Any disclosure to partner agencies will be in a sanitised format.
- The information contained within this report may be disclosed for the prevention and detection of crime, good order and discipline and professional standards issues.
- The individual initiating this report **must only complete Part A** of this document, along with **Section A of the Audit trail**, ensuring it is signed and dated prior to being forwarded to the Security Department

### Audit Trail

On receipt of this form, the person responsible must update the audit trail once action completed

Responsibility	Action	Completion
<b>A</b>	Initiator of Report Name <i>E. PANK</i>	Signature <i>[Signature]</i> Time Date <i>05/05/17 1500</i>
<b>B</b>	Security Analyst Time & Date <i>07 MAY 2017 0900</i>	Complete Name <i>D. Roberts</i> Time Date <i>07 MAY 2017 0900</i>
<b>C</b>	Security Managers Recommendations Time & Date <i>07 MAY 2017 0900</i>	Complete Name <i>D. Roberts</i> Time Date <i>07 MAY 2017 0900</i>
<b>D</b>	Director / Designated Manager Comments Time & Date <i>07/05/17</i>	Complete Name <i>[Signature]</i> Time Date <i>1520 07/05/17</i>
<b>E</b>	Security Office Actions Time & Date <i>7/5/17</i>	Complete Name <i>[Signature]</i> Time Date <i>18.15 7/5/17</i>

# SECURITY INFORMATION

Names:

**D274**

CID Nos:

Incident Location:

Subject Heading:

H/C

## Content of Report

SEEN IN H/C STATES, HIS MEDICATION HAS GONE MISSING ON 04/05 IN THE EVENING WHEN LOCKED UP, STATES THIS WAS WITH AN OFFICER, (UNSURE WHAT THIS MEANS). STATES THIS WAS METFORMIN AND KEPPRA, AROUND 10 X TABLETS OF EACH.

I have / have not informed my line manager of the content of this report.

Signature

**Signature**

Print Name

C. PARK

Location

H/C

Date / Time

05/05/17 1458

EVALUATION		
Source Evaluation	Information Evaluation	Handling Code
1 - Reliable	A - Known Directly	P - Lawful sharing permitted
2 - Untested	B - Known indirectly but corroborated	C - Lawful sharing permitted with conditions.
3 - Not Reliable	C - Known indirectly	
	D - Not known	
	E Suspected to be false	

#### SOURCES CHECKED FOR RELATED INTELLIGENCE INFORMATION

- Local Security Intelligence System & Databases
- Home Office
- Security File
- Visits Records
- Gate Records
- Police Referral
- Searching Records
- Correspondence Records
- Incident Reports
- Finance
- Open Source Internet

#### SUMMARY OF SUPPORTING / RELATED INTELLIGENCE

D274

Sensitive/Irrelevant

#### INTELLIGENCE ASSESSMENT

(Complete Audit Trial)

Intel suggest: D274 approached Healthcare and informed them that his medication has gone missing since the 04/05/17. He believed that an officer took them but unsure of which officer.

ACTION

☐

Immedia

☐

24 hour

☒

72 hour

If the SIR is linked to previously submitted SIRs list the number below

1)

2)

3)

4)

5)

#### SECURITY MANAGERS COMMENTS / ACTIONS

(Complete Audit Trial)

Spoke to Healthcare who are aware of this. Emily will contact Security when she is next on duty as knows more information.

\* - GRACE CONFIRMED MEDICATION IS NOW DOSE BY DOSE NOT IN-POSSESSION. DETAINEE SEEN DOCTOR.

ACTION

☐

Immedia

☐

24 hour

☒

72 hour

#### DIRECTOR / DESIGNATED SENIOR MANAGER ACTIONS & COMMENTS

(Complete Audit Trial)

NOTED.

ACTION

☐

Immedia

☐

24 hour

☒

72 hour

SECURITY OFFICE USE ONLY			
Actions Completed	(✓)	Contact Name	Date
Director	<input type="checkbox"/>	.....	.....
Head of Department	<input type="checkbox"/>	.....	.....
Unit Manager	<input type="checkbox"/>	.....	.....
UKBA Centre Manager	<input type="checkbox"/>	.....	.....
UKBA Intelligence Team	<input type="checkbox"/>	.....	.....
ACDT co-ordinator	<input type="checkbox"/>	.....	.....
Anti-Bullying	<input type="checkbox"/>	.....	.....
Race Relations	<input type="checkbox"/>	.....	.....
Police	<input type="checkbox"/>	.....	.....
IMB	<input type="checkbox"/>	.....	.....
Other	<input type="checkbox"/>	.....	.....
SIR	<input type="checkbox"/>	.....	.....
Acknowledged	<input type="checkbox"/>	.....	.....

  

List Further Actions Initiated	Contact Name	Date
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....
4. ....	.....	.....
5. ....	.....	.....

  

Further Actions Completed <input type="checkbox"/> Signed off by Security Department – Name.....
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Updated Actions
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SIR Closed <input checked="" type="checkbox"/> Signed off by Security Dept. – Name.....
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