



Ref No. 379/17

INCIDENT REPORT

Reportable Incidents					
Assault on Staff		Assault on Home Office		Assault on Visitor	Assault on Detainee
Act of Self Harm		Accident		Escape	Fight
Full Search	X	Medical Issue	X	Suicide	Use of DC Rule 40
Use of DC Rule 42		Use of Force	X	Fire	Use of Contingency Plan
If the incident does not fall into the above categories please complete a Security Information Report					

Injuries Sustained (Answer All Questions)			
Injury to Staff	No	Injury to Detainee	No
Injury to Visitor	No	Injury to Home Office Staff	No
First Aid given	No	Seen by Healthcare	Yes
Hospital Treatment Required	No	Accident / Injury form completed	Yes
Police Informed	No	Force Used	Yes

Staff Witness(s)	
No. of Statements Attached	

THIS REPORT MUST BE PASSED TO OSCAR ONE AS SOON AS COMPLETED

Issue 1 30/03/2009
Revised by Security Intelligence Unit 11/01/2013

BH (OPS) - 010

CJS005975 0001

Guidance Notes for Completion of Incident Report Forms:

General Rules for the completion of Incident Reports:

- The establishment address,
 - The time and date when the report was written,
 - The time and date of the incident, and its precise location,
 - The reporting officer's position relative to that of the incident,
 - Whether or not the writer had an unobstructed view of the incident,
 - The name of any assistants involved, or who were present at the scene,
 - The name and title of any staff involved or who witnessed the incident,
 - The name of any person present or involved and where they can be contacted,
 - A detailed account of exactly what happened, which should include (if relevant) what the writer saw, heard, felt, smelled and tasted, and what action was taken,
 - The exact description of anything that was said and can be remembered,
 - Details of any articles which were used (e.g. weapons) and where these have been located until they are required (perhaps as exhibits),
 - Details of any injuries arising from the incident, whether to staff, assistants or third parties,
 - A plan of the area in which the incident took place, showing the positions of the articles found, persons involved etc it is often easier to explain relative positions with the use of a diagram than in writing;
 - The report should be concluded with the signature of the writer, followed by name and title in capital letters.
-
- The member of staff initiating the incident form (normally the first on scene) must complete the incident report part one (front sheet).
 - All witnesses including the person completing part one above must complete an Incident Statement – incident report part two.
 - Completed incident reports part one and two should be handed to the Oscar One as soon as possible.
 - Oscar One will collect the completed reports together ensuring the all witnesses have completed a report and checking the quality of the reports. If the reports do not meet the required standard the Oscar One will return the report for amendments to be made
 - Oscar One will complete his/hers comments section in incident report part three. When completed the report must be forwarded to the Security Intelligence Unit.

Ref No. 379/17

Incident Statement By (print name):S Dix

Please describe the Incident details in full, confirming details of place of incident, time, date, names of all persons involved, witnesses, injuries sustained, first aid or healthcare provided, and details of which managers were informed of incident.

I Detention Custody Manager { DCM } S Dix was working at Brook House IRC on Saturday 27/05/2017 when a planned intervention was required on **D1914** 11382233 due to his non-compliance due to co-operate with his Escorted Removal Directions 28/05/2017. Despite negotiations by myself and DCO S Sayers during the daytime **D1914** refused to comply and walk compliantly, please see attached briefing script for further details.

The plan was to go to **D1914**'s room C Wing 011 and one team of officers and Personal Protective Equipment {PPE} went in to stand in front of **D1914** and the second team of officers went in to secure his room mate **D2401**.

The door was opened and this is what happened **D2401** left the room compliantly and as this was going on **D1914** held his chest and laid on his side on the bed, due to his ongoing medical concerns I requested healthcare to check him over they did this and were happy with his medical observations and for the removal to continue. The removal continued and **D1914** stood off the bed and then dropped his body weight as he went to the floor the officers supported him, but he was refusing to stand up again when officers tried to assist him as well as verbally refusing to comply.

It was explained to him if he continued this way then handcuffs would be applied and potentially he would be carried down to Eden Wing. **D1914** refused to engage or comply so I DCM S Dix made the decision for handcuffs to be applied. At this point **D1914** became resistant and non-compliant and resisted against officers, once officers gained control of **D1914** handcuffs were applied by DCO A Wragg and checked and secured by myself.

Once they were secured **D1914** stated he would comply so he stood up and was assisted by officers to his feet and left compliantly and walked compliantly to Eden Wing. Once we arrived to Eden wing he walked into room 007 where the handcuffs were removed by myself. I DCM S Dix took the left handcuff off followed by his right one.

As this was done **D1914** was aware he would need to comply with a full search to which he agreed. **D1914** removed his flip flops which were searched, he then removed his shorts and boxers which were searched and he placed his boxers back on and nothing was found. Healthcare then checked him over following the removal and stated they were happy, officers left the room and he was placed onto DC Rule 40 due to his non-compliance and to facilitate his removal directions. An ACDT was also opened and he was placed onto a Constant Supervision due to his previous self-harm history.

This concludes my report.

Signature

Signed

Date: 27/05/17

Time: ..22:50

Continue on Second Sheet if necessary

(please sign all sheets)

Page of

Issue 1 30/03/2009

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BH (OPS) - 010

Ref No. ~~0437/17~~ B1/379/17Incident Statement By (print name): DCM Nathan RING.....

Please describe the Incident details in full, confirming details of place of incident, time, date, names of all persons involved, witnesses, injuries sustained, first aid or healthcare provided, and details of which managers were informed of incident.

My name is Nathan Ring and I am a Detainee Custody Manager at Gatwick Immigration Removal Centres, where I have worked since 06/07/2009.

On 27/05/2017 at approximately 21:30, I was witness to the planned use of force on detainee **D1914** (11382233) while undertaking the role of camera operator.

I was first made aware of the planned intervention at approximately 20:45 hrs on 27/05/2017 and was asked by Detainee Custody Manager Stephen Loughton (Oscar 1) to attend the ground floor staff room at 21:00 with a camcorder in order to record a planned intervention which would be led by Detainee Custody Manager Steve Dix.

I made my way to the ground floor staff room at 21:00 and recorded the briefing given by DCM Steve Dix in the presence of eight (8) officers in full PPE and two (2) members of the healthcare department. After recording the briefing, we made our way to Clyde wing and along to the far end of the unit on the ground floor to room C/011 where detainee **D1914** was residing.

DCM Steve Dix then opened the door to room C/011 and six (6) of the officers entered to room as our view of detainee **D1914** was obstructed by the shower curtain in the room. Detainee **D1914**'s roommate was then asked to leave the room and did so with three (3) officers while three (3) officers remained with detainee **D1914**. At this point detainee **D1914** was laying on his bed on his left side and was holding his chest.

Healthcare were immediately invited to enter the room in order to carry out some observations on detainee **D1914**.

Once healthcare had completed their observations and expressed no concerns, detainee **D1914** was instructed to get to his feet and walk with the officers down to Eden wing. At this point detainee **D1914** refused to comply with the instructions given to him and so DCM Steve Dix gave the instruction for the three (3) officers in the room to take control of detainee **D1914**.

Detainee **D1914** then became a dead weight and sank to the floor while supported by the officers. DCM Steve Dix then informed detainee **D1914** that if he didn't walk, he would be placed into handcuffs and carried down to the care & separation Unit. Detainee **D1914** again refused to comply with the instructions given to him and so handcuffs were applied by DCO Alice Wragg with the assistance on DCM Steve Dix as detainee **D1914** had now begun to show some resistance to the officers.

After the handcuffs had been applied, detainee **D1914** began to stop resisting and complying with the officers instructions. Detainee **D1914** was then aided to his feet and walked out of room C/011 along the

Signed: **Signature**

Date: 28/05/2017

Time: 10:30

Continue on Second Sheet if necessary

(please sign all sheets)

Page 1 of 2

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Ref No. 04/377/17 BH/329/17Incident Statement By (print name): DCM Nathan RING.....

Please describe the Incident details in full, confirming details of place of incident, time, date, names of all persons involved, witnesses, injuries sustained, first aid or healthcare provided, and details of which managers were informed of incident.

ground floor of Clyde wing, through the ground floor sterile area and onto Eden wing where the team made their way to room E/007.

After entering the room DCM Steve Dix informed detainee **D1914** that a full search would be taking place.

As detainee **D1914** was now compliant the handcuffs were removed and one of the officers left the room leaving just two (2) officers in full PPE and DCM Steve Dix in the room with detainee **D1914**

The door was then pulled to while the search was completed, however I kept the camcorder on in order to record the audio sound of the search taking place.

After the search was completed both of the officers and DCM Steve Dix left the room and detainee **D1914** was placed onto a live ACDT document and placed under constant supervision. This concludes my report.

Signed: **Signature**

Date: 28/05/2017

Time: 10:30

Continue on Second Sheet if necessary

(please sign all sheets)

Page 2 of 2

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Incident Statement By (print name): DCO Jonathan Edon

Please describe the Incident details in full, confirming details of place of incident, time, date, names of all persons involved, witnesses, injuries sustained, first aid or healthcare provided, and details of which managers were informed of incident.

I Jonathan Edon work as a DCO (Detainee Custody Officer) at Brook House Gatwick Immigration Removal Centre, a position that I have held since January 2017.

On Detainee **D1914** successful relocation to Echo Wing, I was asked to enter room E007 with DCO Ryan Bromley and DCM Steve Dix to assist in the full search of the detainee.

D1914 was asked to stand whilst a towel was held to cover his lower half. He was asked to remove his shorts which were searched by myself and found to contain nothing. With the search complete, a new pair of shorts were given to him and DCM Dix, DCO Bromley and I exited the room.

Signed: **Signature**

Date: 28/05/17 Time: 11:20

Continue on Second Sheet if necessary

(please sign all sheets)

Page of

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- Oscar One will complete his/hers comments section in incident report part three. When completed the report must be forwarded to the Security Intelligence Unit.

Incident Report Part Two

Ref No. BH/379/17

Incident Statement By DCO

...Daniel Lake.....

Please describe the Incident details in full, confirming details of place of incident, time, date, names of all persons involved, witnesses, injuries sustained, first aid or healthcare provided, and details of which managers were informed of incident.

I DCO Daniel Lake was involved in a planned C&R to remove detainee D1914 from C wing on 27/5/2017 at approximately 9:30pm. I was on the second team with DCO Ryan Bromley and DCO Sean Sayers and our role was to guide his room mate D2401 out of room. At approximately 9:30pm we entered the room and asked D2401 if he would come out of the room in which he got up compliantly and was taken to D wing while the C&R took place. D2401 then went back to his room NO use of force was used. D2401 was passive and cooperative.

Signature

28/5/17

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Incident Report Part Three

Ref No. 379/17

Oscar One Comments / Actions

Necessary actions taken to facilitate Escorted RD's and **D1914**'s non compliance, no issues at present raised by anyone. Placed onto Rule 40 and ACDT Opened Constant Supervision

Name S Dix

Signed

Signature

Date

27/05/17

Time

2300

OSCAR ONE - PASS TO THE DUTY DIRECTOR AS SOON AS COMPLETED

Duty Director Comments

Good access by staff given the complexity of the situation.

Letter from DA regarding D1914's bank for destination, flight and no man to be with (approved).

Name Daniel Jones

Signed

Signature

Date

28/05/17

Time

1245

DUTY DIRECTOR - PASS TO THE SECURITY INTELLIGENCE UNIT AS SOON AS COMPLETED

Security Comments

Name

Signed

Date

Time

Issue 1 30/03/2009

Revised by Security Intelligence Unit 11/01/2013

BH (OPS) - 010