

PRIVATE AND CONFIDENTIAL

Mr Darren Tomsett

DPA

8th November 2017

Dear Darren,

Invite to Investigation

You are required to attend an investigation interview on Friday 10th November at 1.00pm at Brook House in the Home Office meeting room.

This interview is in relation to the investigation surrounding the allegation of inappropriate use of force on a detainee which you were notified of on 5th October 2017.

I have been appointed to undertake this investigation and will conduct the interview. Also in attendance will be Emiah Brown, HR Administrator.

I would advise that you should refrain from discussing this matter whilst the investigation is on-going.

You are entitled to be accompanied by an Accredited Trade Union Representative or workplace colleague. Please advise me of the name of the person who will be accompanying you in order that arrangements for time off from normal duties can be made.

I would like to remind of the Employee Assistance Programme which you have access to as a G4S employee, this is a free confidential service offered through First Assist. If you would like any additional support at this time they can be contacted on: **DPA**

Can I please ask you to confirm your attendance at the above hearing to HR on **DPA**

Yours sincerely,

Signature

Sarah Newland
Head of Tinsley House, Borders and PDA
Tinsley House