

PRIVATE AND CONFIDENTIAL

Chris Donnelly

DPA

12th October 2017

Dear Chris

Advice and guidance

I write following our meeting held on 29th September 2017 regarding the allegations made by the BBC Panorama programme.

One of the incidents referenced by the BBC occurred on 04th July 2017. You responded to a personal alarm activated by DCO Ben Opoku in your role as Oscar 1. Upon your arrival at the scene, detainee **DX** was lying on the floor and the TV bracket had come away from the wall. When prompted by a DCO, you checked detainee **DX** more closely and found a ligature round his neck which was at that point cut away.

The purpose of our meeting was to reinforce the need for you as a DCM - Oscar 1 to make a full assessment on arrival at a response incident in order to ensure that detainees are immediately safeguarded where circumstances require.

You accepted that you should have checked on detainee **DX** as soon as you arrived at the scene and agreed to ensure that you took such action at future incidents.

A copy of this letter will be placed on your personal file, for future reference.

Yours sincerely

Signature

Sarah Newland
Head of Tinsley House, Borders & PDA
Gatwick IRCs