



Immigration  
Enforcement

Detainee Escorting and Population  
Management Unit  
(DEPMU)

# **IMMIGRATION REMOVAL CENTRE CRITERIA**

**DO NOT DISSEMINATE WITHOUT PRIOR PERMISSION FROM DEPMU  
TRAINING TEAM**

Updated: May 2018

Review: May 2019



## BROOK HOUSE

Perimeter Road South, London Gatwick Airport, Gatwick, RH6 0PQ  
Tel: 01293 566 500

### Description

Brook House is one of the most secure removal centres within the whole estate, and as a result invariably accommodates some of the most difficult detainees. This purpose built centre, location near Gatwick airport opened on 18 March 2009 and contains four fully separate wings with en-suite bedroom facilities. There are 13 care and separation as well as 6 temporary confinement places (all of which are single rooms). There are 3 rooms available for disabled detainees (1 occupant per room) however these can also be used as normal bedroom accommodation (2 occupants per room).

There is no in-patient facility at the centre although medical personnel are on site 24 hours a day every day of the year. A doctor is available on site six hours a day seven days a week and on-call 24 hours a day. Any detainees receiving prescription medication should be discharged with a 2 day supply.

This centre offers a range of educational facilities to teach detainees new transferable skills. As well as this detainees have access to; a multi-faith room, sports hall, gym, outdoor sports area, internet, library, and cultural kitchen.

### Occupancy

448 male – 223 x 2 bedded rooms and 2 medical single rooms. Not included in operational capacity; 3 disabled rooms & 6 CSU spaces.

### Usability

The centre is suitable for most detainees. Reception is open 24/7 allowing access throughout the day. Gatwick airport is adjacent, it is ideal for those with RDs imminent. The secure accommodation is a useful facility for accommodating those who's RDs have failed due to disruption especially given the controlled nature of the regime.

### Allocation

Brook House will take all categories of detainees.

- Most cases accepted however complex medical cases or where detainees hold limited/no medication the cases should be referred
- Cannot accept:
  - Those requiring social care
  - Requiring oxygen therapy
  - Have Intravenous or PEG lines in situ
  - Detainees requiring CPAP that do not have the machine with them
- HIV (must arrive with at least 1 months medication)
- Mental health to be assessed by onsite mental health team
- Maximum of 2 unstable either alcoholic or substance misuse patients due to 2 stabilisations rooms (see bed fax)
- Disabilities to be assessed by healthcare prior to arrival

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## DUNGAVEL HOUSE

Strathaven, South Lanarkshire, ML10 6RF Tel: 01698 395 000

### Description

Dungavel is located in a rural part of Scotland approximately an hour from Glasgow. This centre was a former hunting lodge owned by the Duke of Hamilton and was formerly operated as an open prison by the Scottish Prison Service. It opened as an IRC in September 2001.

The centre has limited in-patient medical facilities, 1 disabled room with 2 bed spaces for same sex patients, as well as one observation room. There is a nurse on-site 24 hours a day and a doctor on-call. A dentist and optician visit the centre regularly to provide check-ups and attend appointments.

This centre offers a range of educational facilities to teach detainees new transferable skills. As well as this detainees have access to; a multi-faith room, sports hall, gym, outdoor sports area, internet, library, cultural kitchen and a detainee garden. There are several paid work opportunities available including hygiene monitors, grounds officers and servery assistants.

### Occupancy

235 male and 14 female spaces. Males – 20 single rooms, 12 x 2 bedded rooms, 10 x 3 bedded rooms, 3 x 5 bedded rooms, 9 x 6 bedded rooms, 3 x 7 bedded rooms, 7 x 8 bedded rooms and 1 room with 12 beds. Females – 1 x 6 and 1 x 8 bedded rooms.

### Usability

Due to the centre location, detainees who require a transfer to/from Dungavel will require an overnight stay at a suitable centre (usually Manchester Short Term Hold or Morton Hall). This centre is best suited for longer-term stays. Reception is open 24/7 affording easy access.

### Allocation

Suitable for most types of male and female detainees. The following cases cannot be accommodated in this centre:

- No convicted or alleged sex offenders as females are free to associate with males
- No arsonists
- Escape risks can be accommodated overnight in R40 pending priority transfer the next day however cases must be referred for acceptance
- Any cases with special needs can be referred to Dungavel for them to consider on a case by case basis.

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## HEATHROW ESTATE Harmondsworth & Colnbrook

Colnbrook Bypass, Harmondsworth, West Drayton, UB7 0HB  
Tel: 020 8607 5200

### Harmondsworth Description

Harmondsworth was opened in 2004 and is built to category C prison standards. The centre has 2 disabled rooms as well as 24 hour medical care. The healthcare suite consists of three individual hospital style wards which contain several observation and isolation rooms (for medical isolation cases). All male DAC (detained asylum casework) cases are detained at the Heathrow estate (mainly Harmondsworth).

### Colnbrook Description

Colnbrook was opened in August 2004 and based on the design of a Category B prison. The site is managed as an open-regime IRC. The Centre has a short-term holding facility for women. There is also a purpose built Care Suite that has six beds for adults at risk.

### Both centres

Both centres are located near Heathrow airport and have a total of 14 separate accommodation units between them, including CNWL supported medical facilities.

Detainees have access to; GP, ongoing nursing care, proactive nurse clinics, dentist, optician, chiropody, psychiatric services and substance misuse programmes.

They offer a range of educational facilities to teach detainees new transferable skills. As well as this detainees have access to; several multi-faith rooms of different faiths, sports hall, gym, outdoor sports area, internet and cinema, cultural kitchen and a detainee garden.

### Occupancy

726 male spaces at Harmondsworth – 231 x 2 bedded rooms, 79 x 3 bedded rooms, 6 x 4 bedded rooms and 3 x single rooms. Also (not included in operational capacity) 2 disabled rooms and 6 spaces in CSU.

312 male and 27 female spaces at Colnbrook – 131 x 2 bedded rooms, 1 disabled room, 49 single rooms and 9 x 3 bedded female rooms. Also (not included in operational capacity) 6 care suites (these will be available from September 2018) and 12 male & 4 female spaces in CSU.

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## Immigration Enforcement

### Usability

Harmondsworth and Colnbrook are two of the most secure removal centres within the whole estate, and as a result invariably accommodates some of the most difficult detainees. Being in close proximity to Heathrow airport it is a prime location to hold detainees with imminent RDs. This centre can be used for both short and longer-term stays. Reception is open 24/7 allowing access throughout the day.

### Allocation

The Heathrow estate will take all categories of detainees. All ERS and FRS cases can be positioned in this centre 24 hours prior to removal.

- Most cases accepted however complex medical cases or where detainees holds limited/no medication the cases should be referred
- Detainees with the below medical conditions must have the specified amount of specialist medication prior to acceptance :
  - Insulin – 7 days supply  
(N.B : The Heathrow IRCs hold a small stock of commonly used insulin)
  - Epilepsy – 7 days supply
  - Mental Health – 7 days supply
  - HIV – 28 days supply
  - Clozapine an antipsychotic medication – 28 days supply

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## LARNE HOUSE

2 Hope Street, Larne Antrim, BT40 1UR Tel: 028 943 34346

### Description

Larne House is a Short Term Holding Facility which opened on 5<sup>th</sup> July 2011. It is operated by the Escorting Service Provider. The accommodation consists of limited common areas and a total of ten bedrooms, five of which are multi occupancy. A single room equipped with television and intercom is available for vulnerable persons.

As a designated short term holding facility detainees are accommodated for a maximum of five nights which can be extended to a maximum of seven nights if removal directions are in place. It operates 24/7 with admissions and departures at any time. Any detainee currently receiving prescription medication should transfer with a 24 hour supply. Visits for detainees are permitted.

### Occupancy

19 flexible spaces (can be used for males/females detainees)

### Allocation

ERS and FRS can be positioned in Larne 24 hours prior to removal. This centre can accommodate most detainees however some cases will require prior approval.

Detainees subject to the following criteria **will not** be admitted:

- Minors
- Those requiring full time medical care
- National security cases/having terrorist links
- Undergoing drug/alcohol withdrawal or rehabilitation

Detainees subject to the following criteria **may be admitted**. These cases should be referred to the Duty Operations Manager who will advise on acceptance into Larne House.

- Having an offending history for offences against the person including sexual offences
- Currently violent
- Having limited mobility
- MAPPA cases
- Escape risks
- Pregnancy
- History of self-harming
- On special watch/live ACDT

Cases which are border-line must be referred first to the Duty Manager who will advise on acceptability into the facility.

In cases where acceptance is declined the relevant Service Delivery Manager / Regional Manager must be contacted prior to the final decision being made.

## MANCHESTER SHORT TERM HOLDING FACILITY

Building 302, Manchester Airport, M90 5PD

Tel: 0161 509 2015

### Description

Manchester Short Term Holding facility opened on 4<sup>th</sup> June 2018 and is situated at Manchester airport operated by the Escorting Service Provider as part of the escorting contract.

As a designated residential STHF, detainees' stays are limited to 5 nights or 7 nights if RDs are set for within that time. Opening hours are 24hrs & there is no limit on receptions. Limited medical facilities are available with a nurse in attendance. Any detainees receiving prescription medication should transfer with a 24 hour supply. There are no segregation facilities and no wheelchair access.

### Occupancy

32 flexible spaces. With 5 x 4 bedded rooms, 1 x 3 bedded room, 3 x 2 bedded rooms and 3 x 1 bedded room.

There is a dedicated female area separate from the main association areas comprising 2 x 2 bedded room and 1 x 1 bedded room where the first 5 females detained will be accommodated. Further females can be detained in other rooms subject to the Escort Service Provider risk assessment.

### Allocation

Due to the limited security and medical facilities the following will not be accepted:

- No detainees with excessive and current violent behaviour
- No detainees requiring full time medical care
- No terrorist links or national security cases
- No detainee currently refusing food or fluid
- Serious escape risks
- Sex offenders (if others who may be at risk are detained)
- No detainees undergoing drug or alcohol withdrawal or requiring drug rehabilitation
- No detainees who are subject to ACDT arrangements
- No detainees with limited mobility
- No minors

Pregnant women are not automatically excluded.

Cases which are border-line must be referred first to the Duty Manager who will advise on acceptability into the facility.

## MORTON HALL

Morton Hall IRC, Swinderby, Lincolnshire, LN6 9PT  
Tel: 01522 666 700

### Description

Morton Hall began to accept immigration detainees on 16 May 2011 and officially opened on 1<sup>st</sup> June 2011. The centre is located near Lincoln and run by HMPPS under a service level agreement. This centre was a former women's prison on the site of an old RAF base.

Morton Hall provides 24 hour medical facilities. Detainees are able to access; GP and nursing care, proactive nurse clinics, dentist, optician, chiropody, psychiatric services and substance misuse programmes.

It offers a range of educational facilities to teach detainees new transferable skills. As well as this detainees have access to; welfare staff 7 days a week, library, gymnasium, outdoor football pitch and internet.

### Occupancy

391 male spaces (121 en-suite, 270 shared ablutions) also (not included in operational capacity) 1 constant watch room, 1 rule 42 and 4 dual certified spaces in CSU. There are two unofficial disabled rooms (one in induction and the other in Sharman unit). They are just larger rooms with handrails however do not have specialist beds. They also have a quiet room which can be used by detainees just to go in and take some time out.

### Usability

Morton Hall will take all categories of detainees. Morton Hall have security measures on all of its roof which prevent access to detainees.

### Allocation

Morton Hall can manage difficult detainees and provides robust security and medical facilities. A particular advantage with this centre is the single occupancy rooms. Detainees who are deemed high risk and require sole occupancy can be transferred to Morton Hall.

- Most cases accepted however complex medical cases or where detainees holds limited/no medication the cases should be referred
- Morton Hall will only house up to 10 detainees that are on opiate detoxification (figure provided on bed fax)
- The centre will accept alcoholics

Detainees subject to the following criteria **may be admitted**. These cases should be referred to the on-site HOIE staff who will advise on acceptance into Morton Hall.

- Escape risks



## TINSLEY HOUSE

Perimeter Road South, London Gatwick Airport, Gatwick, RH6 0PQ

Tel: 01293 434 812

### Description

Tinsley House is a secure centre which was converted from airline crew accommodation. It was opened in 1996 and refurbished in 2016/2017 to increase capacity. Any detainees requiring R40 / R42 accommodation on arrival would usually be considered as not suitable. Tinsley House accommodation is located over 2 floors with 3 corridors of single male accommodation in a mixture of 2, 4 and 6 bedded rooms with the vast majority being 4 bedded rooms. The centre offers a range of facilities available for detainees including: library, internet access, cultural kitchen, gym, sports hall, outside sports area, education facilities and chapel/prayer room. This is all delivered within a relaxed environment with extensive freedom of movement where detainees are only confined to a corridor during night hours and rooms are not locked.

Tinsley House has a self-contained borders family unit which comprises of 6 beds including a cot in 1 room. The contractual requirements state the contractor shall admit all detainees/dependent children to the removal centre as reasonably directed by the authority 24 hours per day. The borders family unit can no longer be utilised for sole female detainee occupancy. All border family cases must be referred to the onsite HOIE compliance manager for agreement to accommodate once suitable director level authority has been obtained.

The Gatwick PDA, consisting of 2 rooms with a maximum capacity of 10 is also located in the grounds of Tinsley House. The family returns unit manage all moves in and out of this accommodation and it can only be used for family returns unit purposes.

### Occupancy

162 male spaces – 3 x 2 bedded rooms, 33 x 4 bedded rooms, 4 x 6 bedded rooms also (not included in operational capacity) 1 disabled room and 1 space in CSU.

6 beds in the self-contained borders family unit (only 1 family can be accommodated at a time)

### Usability

Reception is open 24/7 allowing access throughout the day and, as Gatwick airport is adjacent, it is useful for those with RDs imminent. Due to the open nature of the regime, the mostly dormitory type accommodation and the family accommodation there are some restrictions to the type of detainees that are suitable for Tinsley House.

### Allocation

For Tinsley House the following exceptions apply:

- No sex offenders within the centre
- No detainees with history of inappropriate sexual behaviour or violence towards women
- No terrorist links.
- No detainees with current active violent behavioural traits
- No detainees that are high risk in relation to the room sharing risk assessment DSO.

Due to limited medical facilities those subject to constraints below should not be allocated:

- Detainees addicted to or withdrawing from Class A drug use, or alcoholism
- Ongoing Food or Fluid refusal requiring segregation
- Detainees requiring barrier nursing, routine in-patient care or social care
- Requiring oxygen therapy
- Requiring CPAP (must have machine with them)
- HIV (must arrive with at least 1 months medication)
- Mental health to be assessed by onsite mental health team prior to arrival.
- Disabilities to be assessed by onsite healthcare prior to arrival

## YARL'S WOOD

Twinwoods Road, Clapham, Bedford, MK41 6BL  
Tel: 01234 821000

### Description

Yarl's Wood was initially opened in November 2001, however, following extensive fire damage in 2002 the undamaged half of the centre was re-opened in September 2003. This purpose built centre is located in Bedfordshire and in close proximity of major SE airports. There is an on-site dedicated healthcare centre with a small in-patient facility. The detainees are able to access care from: GPs, general nurses, mental health nurses, health visitors, midwives, dentists, counsellors and allied healthcare professionals and if necessary consultants who attend the centre where there is an identified need. Yarl's Wood has 4 disabled rooms.

The centre offers detainees a range of activities including: a library, sports hall, gym, arts and crafts, computer rooms, hair salon and a cinema. There is also an opportunity for detainees to undertake paid work.

### Occupancy

304 female spaces – 152 x 2 bedded rooms + 2 x single rooms (disabled rooms)  
68 family spaces (for adult family groups including same sex couples) – 33 x 2 bedded rooms + 2 x single rooms (disabled rooms)  
38 male lorry drops spaces – 1 x 2 bedded room + 36 single rooms

### Usability

This centre is suitable for both short and longer-term stays. Reception is open 24/7 giving access throughout the day. All ERS and FRS can be positioned in Yarl's Wood 24 hours prior to removal.

### Allocation

The only exception would be the limited numbers of females with behavioural or security traits who may be inherently unsuitable for removal centre places, and will be better suited to accommodation within the prison estate.

The exceptions that apply to allocation are:

- No convicted/alleged sex offenders
- No detainees with terrorist links
- Most cases accepted however complex medical cases or where detainees holds limited/no medication the cases should be referred. Whilst HealthCare can provide an opinion on the welfare of a detainee they would not have the final say on the acceptance.

### Substance abuse cases :

Yarl's Wood can accept ;

- Drug users & alcoholics that are on a detox programme

## Detainee Engagement Teams (DETs)

At every centre (Morton Hall, Dungavel, and Yarl's Wood to have DETs later in the year) there are detainee engagement teams. They have been set up to enable direct contact between caseworkers and detainees.

The DETs serve all detained casework commands (NRC, CC, TCU, DAC exc LHR) and are part of the Detention, Progression and Returns Command (DPRC). They will be responsible for serving all paperwork and interviews on behalf of the caseworker.

During the initial pilot (between December 2016 and March 2017) over 1,500 detainees were seen by the team. They conducted over 5,100 meetings. Referrals into the Voluntary Reimbursement Scheme resulted in 130 removals, 122 of which actually went on to reimburse the HO.

By being the direct contact with detainees the DETs will:

- Ensure detainees spend less time in detention
- Reduce the number of escorts required
- Increase face-to-face interaction to build relationships
- Opportunity for decisions and detention reviews to be explained
- Identify and address vulnerability issues at the earliest opportunity
- Encourage voluntary return
- Reduce disruptions and failed removals
- Identify barriers earlier and work with case workers to resolve

DET AOs undertake all the admin (e-mails telephone calls, interview list etc) and EOs (engagement officers) deal with all the face to face work.

## Compliance Teams

The compliance team will deal with anything that relates to the contract and liaison with the supplier. They are also involved with any complex removals.

OFFICIAL

	IN PATIENT FACILITIES 24 HOUR CARE	MOBILITY PROBLEMS	DRUG ADDICTION	IV MEDS	MENTAL HEALTH ILLNESS	BORNE VIRUS (HEP A, B ETC)	EPILEPTICS	HIV	TB	DIABETICS	AIRBORNE DISEASE (CHICKENPOX, MUMPS)
BROOK HOUSE	NO	Potential poor facilities layout of centre / movements	YES – GP must be on duty to prescribe	NO	YES if stable	YES	If stable with meds	YES	YES	YES	YES
HEATHROW ESTATE	YES	In possession of mobility aids if required	Must arrive during GP hours: Mon – Fri 09:00 – 16:00 Weekend & bank holidays 09:00 – 12:00	NO	Anyone prescribed Clozapine an antipsychotic medication they must have 28 days supply as this can only be prescribed by an authorised prescriber	Only with meds	Only with meds	Only with meds	YES – confirm treatment details and isolation bed available	Only with meds	YES – confirm treatment details and isolation bed available
DUNGAVEL	NO	FEMALES - NO	Refer to health-care team	NO	Refer to health-care team	YES	If stable with meds	Only with meds	Not in first two weeks of treatment	If insulin dependent only with insulin	Not whilst infectious
MORTON HALL	NO	Not with serious mobility requirements due to size of IRC	YES – GP must be on duty to prescribe	NO	Offer mental health care primary and secondary care but no in-patient facilities	YES	YES	Only with meds	YES	YES	Not whilst infectious
TINSLEY HOUSE	NO	Not with serious mobility requirements – inadequate facilities. No social care	NO	NO	Offer mental health care primary care but no in-patient facilities	YES	Only with meds	Only with meds	Not whilst infectious	YES	Not whilst infectious
YARLSWOOD	NO	Refer to health-care team	Must be on a detox programme. Do not have a suitable observation room.	NO	Refer to health-care team	YES. HEP C acute phase of therapy should be completed prior to detention	If stable with meds	Only with meds	Not in first two weeks of treatment	If insulin dependent with insulin	Yes, contact the centre before setting the move



