



Home Office

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Mr Calvin Sanders

DPA

CTC Expires 25/01/2022

CT Ref: BRO-19577

14th March 2017

Dear Mr Sanders,

DETAINEE CUSTODY OFFICER: CERTIFICATION UNDER SECTION 155 AND 156 OF THE IMMIGRATION AND ASYLUM ACT 1999

This letter is to certify that the Secretary of State is satisfied that you are a fit and proper person and that you have received training to an appropriate standard for the purpose of performing custodial and in-country escorting functions in accordance with 155 and 156 of the Immigration and Asylum Act 1999.

Your statutory powers and duties are set out in part VIII of, and Schedules 11, 12 and 13 to, the Immigration and Asylum Act 1999 and the Detention Centre Rules.

Duration of the certificate

Unless your certificate is suspended or withdrawn, it will remain in force for as long as you are employed as a Detainee Custody Officer (DCO) and have in place the required CTC/DBS clearances and have completed mandatory training.

Counter Terrorism Check

CTC clearance must be in place and must be renewed every 5 years. It is your responsibility to renew your CTC clearance prior to the expiry date. Failure to do so will result in your certification expiring and you being unable to work as a DCO.

Disclosure and Barring Service

DBS clearance must be in place and must be renewed every 5 years. It is your responsibility to renew your DBS clearance prior to the expiry date. Failure to do so will result in your certification expiring and you being unable to work as a DCO.

Minimum Training Requirements

You must complete:



INVESTORS
IN PEOPLE

- 8 hours C & R refresher training annually

A reminder will be sent to your employer three months before the C&R training expires; it will be your responsibility to ensure that you complete your annual refresher training and that your employer provides evidence to DSCT that it has been completed.

From the date your C&R training expires you will no longer be authorised to work with detainees. You will have six months to attend a C&R refresher training course after this date. Once you have completed the C&R refresher training you will be authorised to resume your duties. DSCT must receive notification of your attendance at C&R refresher training.

If, after a subsequent six month period from when your C&R training expired, you still have not completed the refresher training, your certification will expire and you will no longer be able to work as a DCO.

This certificate is issued on the understanding that the information supplied to the Secretary of State on your personal circumstances remains accurate and current. Any significant change, such as the bringing of any criminal charges against you, may result in the Secretary of State reviewing its issue. All such changes should be notified to the HO Monitor at your Immigration Removal Centre. If at any time it appears to the Secretary of State that you are no longer a fit and proper person to perform custodial duties or in-country escorting duties, they have the power to suspend or withdraw your certificate.

General

You are reminded that under section 158 of the Immigration and Asylum Act 1999 a person who is, or has been, employed in pursuance of custodial functions or in-country escorting duties at a removal centre, shall be guilty of an offence if he or she discloses, other than in the course of duty or as authorised by the Secretary of State, any information that he or she acquired in the course of his or her duty and which relates to a particular detainee.

Your DCO badge remains the property of the Home Office. It must be returned to the HO Monitor at your Immigration Removal Centre, when your employment as a DCO ceases or when requested by the HO monitor.

Yours sincerely,

Signature

Anna Linehan
Certification Team