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INVESTIGATION RELATED: NOT FOR DISTRIBUTION

**PROFESSIONAL STANDARDS UNIT
INVESTIGATION MINUTE SHEET**

IMG Ref: IMG/17/1555/1557/21

Target Date: 20/02/18

SOURCE: HDO Alan Gibson as commissioning manager

Complainant(S)- [D668] via Duncan Lewis – Article 3 letter before action claim re incidents in Brook House IRC.

Date	Case Update/Action	Officer name, grade and location
30/11/17	Case allocated to me by SEO Phillips.	Helen Wilkinson, IO, PSU Manchester
04/12/17	<p>Reviewed case and email sent to SEO Phillips to confirm understanding of scope of the investigation. Confirmed. Not reported to the police at this stage as no criminal element evident.</p> <p>Checked CID and Mr [D668] is not detained but is reporting to Lunar House. Meet there.</p> <p>No reps on our record. Emailed DL for signed authority referred to in letter and before notification in response to their letter 29/09/17 and arranging meeting with Mr [D668] Once received issue letter to them and Mr [D668] to meet at LH on 19/12/17.</p>	HW
05/12/17	<p>Initial evidence: DL letters (19 & 29/09/17) Signed authority</p> <p>Letter issued to solicitor and sent out to Mr [D668] to arrange meeting.</p>	HW
06/12/17	<p>Advice requested from SEO Phillips re the TORs that suggest healthcare and not BH staff.</p> <p>Received Visits Sheet, DCOs on duty and DAT no incidents or complaints. Two Darrens (Bulled and Thomsett) but neither on visits. Asked SPOC Corrigan for photos and any complaints made and responded to.</p>	HW
07/12/17	<p>Ian Castle confirmed H/care advised to retain medical records. Obtained detention file.</p>	HW

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	<p>Darren photos, no complaints – SPOC Corrigan. Nurses on 07/09/17 – SPOC Corrigan – advice from SEO Phillips – if none clinical investigate. J Galvin passed detainee complaint re Darren on B Wing. Asked for investigation conducted as may be the Darren Mr [D668] is complaining about.</p>	
08/12/17	<p>Requested HO files.</p> <p>Contacted G Autry TASCOR – for officers who returned Mr [D668] to BH on 29/06/17.</p> <p>Contacted Angela Jackson (ROM event) to arrange a meeting room for 20/12/17 at 11:45 hrs.</p>	HW
11/12/17	<p>Meeting room (Podium) confirmed by Kim Carr.</p> <p>PER from Tascor identified DCOs as Sharpe and Bradwell. A DCO B Bryant also on PER – asked for clarification who this is.</p> <p>Signature of DCO on return looks like D Bulled – it was Tomsett.</p> <p>Email from DL with Mr [D668]'s medical consent. Sent to BH Healthcare for records.</p> <p>DL confirmed Mr [D668] was attending on 20/12/17 alone and required no interpreter.</p>	HW
12/12/17	<p>Mr [D668] telephoned to confirm his attendance on 20/12/17 and to ask if could bring evidence to hand in, confirmed.</p>	HW
13/12/17	<p>Email from DL caseworker Puja Nandi to say that she would like to attend and also possibly Sheroy Zaq. Advised Kim Carr in case any issues with the room.</p> <p>Medical notes from Chrissie Williams B/H. Asked for process of seeing healthcare and if invites to medical staff should be sent via her. Received healthcare process from C Williams. Asked for copy of poster.</p> <p>No response from D Evans so asked for same information from Sophie Anderson who actually drafted the reply per CID note. R35 report and presentation issued to GPs received.</p> <p>SPOC Autry confirmed DCO Bryant based at Gatwick only. Witness statements requested from DCOs Sharpe and Bradwell only.</p>	HW
18/12/17	<p>Received witness statements from DCOs Sharpe and Bradwell. No recollection given passage of time x 2.</p>	HW
20/12/17	<p>Interview with Mr [D668] and caseworker Puja Nandi from DL. He handed in witness statement and a Care Review Report.</p>	HW
21/12/17	<p>Update provided to SEO Phillips and sent witness statement to</p>	HW

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	<p>him for decision on the additional points raised that are not part of the TORs. Those related to Mr [REDACTED] to be included. DPG advised.</p> <p>Emailed SPOC Corrigan for staff rotas 17, 18/08 and photos of visits staff to identify the female DCO on visits, DCO Dember, Bonnie.</p> <p>Also requested availability of:</p> <p>Darren Tomsett (visit) Darren Bulled (reception 29/06/17) N Simmons N Timms M Cunni'ham</p> <p>For interview w/c 15/01/18.</p>	
22/12/17	<p>Interview letters issued to Peter Corrigan to distribute to officers for interviews on 17/01/18:</p> <p>09:30 Darren Tomsett 11:30 N Simmons 12:30 N Timms 14:00 M Cunnin'ham</p> <p>Interviews with the female DCO (visits), DCO Dember and DCO called Bonne (lock up) to be organised once ID's advised.</p> <p>Emailed Chrissie Williams (healthcare) for availability of Dr Chaudhary, Nurses Sihlali and Dankwaa-Akowuah and Carol Reed on 18/01/18.</p>	HW
05/01/18	<p>Discussed interviews with Karen Goulder (BH) as she is now arranging. She advised that Darren Tomsett has left and has provided a mobile number for a telephone interview.</p> <p>Interviews changed:</p> <p>16/01/18: 07:30 N Timms (telephone interview as on nights)</p> <p>She identified Dember as Dember Camara, Bonnie as Bonnie Spark and AVERYE as Elizabeth Avery. interviews arranged:</p> <p>17/01/18: 15:15 Dember Camara 16:30 Elizabeth Avery (see what she says before approach Dave Aldis)</p> <p>DCO Spark is on nights and rest days throughout January so arranged a telephone interview:</p> <p>12/01/18: 07:30 B Spark</p>	HW

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	<p>Email sent to Chrissie Williams / Sandra Calver re interviews with Dr Chaudhary and Grace Silhali. The other nursing staff are Carol Reed is an agency nurse and is not around in Jan Dankwaa-Akowuah is now bank and is not around.</p> <p>These were witnesses only, so NFA unless Nurse Silhali puts forward.</p> <p>Email to [REDACTED] DPA as suggested by K Goulder as the security contact to arrange the access to the security files and D Wing.</p>	
09/01/18	<p>Peter Corrigan to show me files and areas.</p> <p>Final picture of visits staff – availability requested of Gayatrrri Mehraa and Adel Hinder from K Goulder. DCO Mehraa has left. Contact details requested and received.</p> <p>Requested roster details for 13/09/17 for witness DCO at lock up 16:57 hrs.</p> <p>Action: Set up telephone interviews with staff who have left Darren Tomsett and Gayatrrri Mehraa.</p>	HW
09/01/18	<p>Audio recording of interview with [REDACTED] D668 20/12/17 uploaded, saved to S drive and audio checked.</p>	R Saleem (RS) PSU Operational Support
10/01/18	<p>DCO Avery is off sick but happy to complete witness statement. Sent to Karen Goulder to distribute.</p> <p>Roster from 13/09/17 – DCOs A Murrey and S Smith (issue WS request re B Spark conduct at role count).</p>	HW
12/01/18	<p>Email to Peter Corrigan for full names of A Murrey and S Smith so WS requests can be issued. Requested from female A Murrey the other is a male and left 24/12/17. He was not present so no further action.</p> <p>Contacted Michelle Fernandes (G4S HR) for any previous misconduct (DCO Spark and Tomsett).</p> <p>Requested witness details from solicitors and any remaining evidence.</p>	HW
15/01/18	<p>Response from M Fernandes – no misconduct.</p>	HW
16-18/01/18	<p>Interviews with officers, witnesses and healthcare</p>	HW
19/01/18	<p>Witness statement request to DCM D Aldis sent via K Goulder.</p> <p>Voicemail left for DCM D Tomsett (left) to arrange a telephone interview. Witness statement request posted to DCO G Mehraa</p>	HW

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	<p>(left)</p> <p>Witness details provided via solicitor for Mr [D668]:</p> <p>[D450] [D1249]</p> <p>Telephoned both and they rang out. Left voicemail on each.</p> <p>Witness statement request and nurse description to Healthcare Calver to complete Nurse Parr interview and identify nurse in Healthcare as this was not Nurse Sihlali.</p> <p>Asked for room occupants in last two rooms on right 1st floor D Wing as Mr [D668] said they were Jamaican drug dealers. Details provided none Jamaican origin.</p> <p>Description of officer Brian provided to K Goulder to check D Wing roster for 12/08/17.</p> <p>Asked for wing manager on 26 and 27/09/17. As there are two each day / night asked solicitor for approximate time and description. Puja responded she would let me know. I also asked for remaining witnesses for 01/02/18.</p> <p>K Goulder said 26/09 Darren Tomsett and 27/09 Michael Yates.</p> <p>A Murrey returned witness statement and I spoke with her about addressing the two other points in the request. She would liaise with K Goulder to arrange this.</p>	
22/01/18	<p>Voicemail from [D450] Conducted telephone interview.</p> <p>CD of [D668]'s interview sent to Puja Nandi.</p> <p>Arranged telephone interview with A Murrey for 23/01/18 at 09:30 hrs.</p> <p>Unable to identify officer Brian – check as D Wing. Only officers on duty 12/08 that fit description</p>	HW
23/01/18	<p>Telephone interview with A Murrey as witness 13/09.</p> <p>12/08 officer might be Joe Bryant or Tom McCarthy. On confirmation conduct telephone interview. Email to DL to request assistance from Mr [D668] to identify this manager as in interview he said he would obtain his name.</p>	HW
24/01/18	<p>None of occupants in rooms 209 / 210 Jamaican.</p> <p>Telephone interview letters sent for 05/02/18: 09:00 Tom McCarthy 09:45 Joe Bryant</p>	HW

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	Possible officer on 12/08/17. Issues re G4S by J Martin sent to SEOs Phillips and Lennon for escalation to A Gibson.	
26/01/18	No response from Darren Tomsett – requested home address from HR to pursue. Actions: Chase D Tomsett, G Mehraa, [D1249], Elizabeth Avery, Dave Aldis for witness statements / telephone interviews. No response reps re 26 / 27/09 - Send WS request to Michael Yates (if it had been D Tomsett Mr [D668] would have said).	HW
29/01/18	Telephoned Darren Tomsett and [D1249] and arranged telephone interviews: 18:30 Darren Tomsett – done. Wednesday 31/01/18 at 15:00 hrs – [D1249] K Goulder confirmed E Avery is still off sick and she sent my request for a witness statement again. She also chased DCM Aldis for his. Received WS from DCM Aldis – unclear what action he took so additional questions sent direct. Response from G Mehraa was due 26/01 – chase 02/02. Review [D668] HO files – 02/02	HW
30/01/18	Chase email sent to S Calver (h/care) for ID of the nurse. As D Tomsett said he was not manager who spoke to Mr [D668] on 26/09 and Mr [D668] did not state D Tomsett (and knew him) assume it was Michael Yates – witness statement request issued via K Goulder. Phone call from DCO Joe Bryant. He was not on D Wing as works in security. Log shows this – he will send in. He does have tattoo of a dragon on left upper arm but this is covered by jumper. We will speak as arranged on 05/02/18 at 09:45 hrs.	HW
31/01/18	Telephone interview with [D1249]. He did not recall the event on D Wing stairs 17 or 18/08/17. Log received from J Bryant. Final response from D Aldis – no follow up.	HW
02/02/18	Reminder invitation to G Mehraa in post. Revised WS request to DCM Yates as he was also the manager on D Wing on 12/08/17.	HW

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05/02/18	<p>Response from DCO E Avery. She stated she referred to D Wing manager and listed three. Checked roster 13/09/17 (same week) and it was DCM M Yates. Added to his witness statement request.</p> <p>Telephone interview with Joe Bryant. He provided IR template and detainees in room 210 who were involved in drugs re intel.</p> <p>Spoke to Maria Rodrigues as she had covered healthcare door and was Portuguese so fit description. However, she left 16/07/17 and had been off a week and on nights in reception for two weeks prior. She would not have met Mr [D668] as he arrived on 29/06/17. NFA.</p> <p>Email from Puja Nandi stating the officer on 12/08/17 was called Ryan. Emailed K Goulder for Ryan Harkness availability (although he was not on shift on 12/08/17 I am not sure Mr [D668] is aware of dates to for completeness I will speak to R Harkness.).</p> <p>Also provided the telephone number for [D500]</p>	HW
06/02/18	<p>Ryan Harkness email provided. Invitation to telephone interview sent for 07/02/18 at 09:45 hrs.</p> <p>Voicemail left for healthcare Sandra Calver as no response to 2 emails.</p> <p>No response from G Mehraa and 2 letters sent. As she has left and no response – NFA.</p> <p>Await response from DCM M Yates.</p> <p>Voicemail left for [D500]. Spoke and telephone interview arranged for Thursday 08/02/18 at 15:00 hrs. His full name is [D500]</p>	HW
07/02/18	<p>Spoke to DCM Harkness. He recalled incident so asked K Goulder for diary from control room re CCTV viewing and checks for CCTV / SIRs again.</p>	HW
08/02/18	<p>Response from security nothing mentioned for CCTV viewing or [D441]</p> <p>Voicemail when I contacted [D500] for his arranged telephone interview. Voicemail left.</p>	HW
09/02/18	<p>No SIRs or reports about water incident in August 2017 relating to Mr [D668]</p>	HW
12/02/18	<p>Asked SC Dance-Jones to advise re control room log entries in August 2017.</p> <p>Asked K Goulder for Juls Williams email so I can chase the email / internet issue. Response received. Additional</p>	HW

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	information requested.	
13/02/18	<p>No IRs or SIRs for 12/08/18. C Dance-Jones. K Goulder re control room log. Asked CDJ to confirm for [D441]</p> <p>Advised reps no response [D500]</p>	HW
14/02/18	<p>Additional information on IT requested from Juls Williams.</p> <p>No water reports for August 2017 on [D668] or [D441]</p> <p>K Goulder confirmed M Yates is in today so reminder email issued.</p> <p>No control log as not held back to August 2017 – KG to speak to HOS M Brown for back copies.</p>	HW
15/02/18	<p>Response CL Calver – only nurse 17/07 and 07/09 left and did not fit description.</p> <p>No control log after another search.</p>	HW
16/02/18	<p>Witness statement for M Yates. Additional clarification requested.</p> <p>Roster 16/09/17 identified a different DCM on duty to those suggested by DCO Avery.</p> <p>Response from DEPMU re complaints since Sept 2017 against officers. N Glover to check with A Poulter re complaints PSU have logged.</p> <p>N Glover obtained complaint response from G4S re Darren Tomsett.</p>	HW
19/02/18	<p>WS request DCM G Purnell. (Mark Demian said he was currently suspended. He spoke to DCM Purnell and forwarded the witness statement request to his personal email.</p> <p>Chase email to Juls Williams re IT complaint.</p> <p>Checked with K Goulder re a G4S complaints box and response received.</p> <p>Complaints re D Tomsett received.</p>	HW
20/02/18	Response from J Williams re IT.	HW
21/02/18	<p>Chased additional information from DCM Yates.</p> <p>Queried DSO on ventilation with CM Simon Murrell. Legal advice from J Domingos re accommodation / ventilation at BH included in report and recommendation these concerns feed into HO review.</p>	HW

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	Report submitted to SEO Lennon.	
23/02/18	Chase email to DCM M Yates	HW
28/02/18	DCM Yates additional information received.	HW
Date:	Case to be closed: 21/02/18	HW
	<ul style="list-style-type: none"> Final reply letter sent: (date & initials)= 	
	<ul style="list-style-type: none"> HDO Alan Gibson – sent by G7 Hartley-King on 23/02/18 	
	<ul style="list-style-type: none"> Outcome – of the 11 TORs, 6 were unsub, 5 sub and one about IT availability was part substantiated. <p>If Part-sub case – please identify <u>which parts</u> Sub & which Unsub</p>	HW
	<ul style="list-style-type: none"> Report sent to other i.e. Karen Abel-Hardy/Jeremy Oppenheim: (date & initials)= 	
	<ul style="list-style-type: none"> Recommendations made: Y = 5 	HW
28/02/18	Copies of interview summaries sent to staff and reps DL.	HW