

Gatwick IRC

Induction day



Date: Tuesday 7th September 2021, 10:00 – 16:30

Venue: Tinsley House meeting room, Gatwick IRC, Perimeter Road South RH6 0PQ

Time	Subject	Presenter
10:00 – 10:15	Welcome to Practice Plus Group	Samantha Elkins – Regional Director, South
10:15 – 12:00	Finance <ul style="list-style-type: none">• Introduction to finance• P&Ls• Expenses• Purchase orders• Agency and subcontractor spreadsheets• Workflow on Agresso• Data requests from finance to site	Dave Bailey – Senior Finance Manager
12:00 – 13:00	Governance <ul style="list-style-type: none">• Overview of the system• Death in detention• Complaints procedure	Nicola Hunter – Regional Governance Manager
13:00 – 14:00	Lunch	
14:00 – 15:00	Nursing strategy	TBC
15:00 – 16:00	HR	Hannah Folland – HR Business Partner
16:00 – 16:30	AOB/questions and close	Samantha Elkins