

## A stylized, flat-design illustration of a city scene. The scene is composed of several layers of buildings and infrastructure. In the foreground, a grey road with white dashed lines runs horizontally. On the left, a red bus is stopped at a traffic light. A person in a red coat is walking, and another person is pushing a stroller. A red 'H' sign with a white arrow points left. In the center, a grey building with a red door and a red 'M' sign above the entrance is labeled 'METRO'. A person in a red coat is standing outside. To the right of the metro, a white van is parked, and a person in a red coat is standing next to it. Further right, a red bicycle is parked, and a person in a red coat is standing next to it. On the far right, a red car is parked. In the background, a grey building with a red roof is labeled 'HOSPITAL'. A person in a red coat is standing outside. To the right of the hospital, a grey building with a red roof is labeled 'METRO'. A person in a red coat is standing outside. In the center background, a red ship is on a grey body of water. A red train is on a bridge above the water. A red plane is flying in the sky. The sky is grey with white clouds. The overall color palette is red, grey, and white.



Week 1 (Days 1-5)	Introduction to the role and context of DCO in the Gatwick estate , Serco Essentials and practical security training.
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WEEK 1	0830-0930		0930-1030		Break	1100-1200		1200-1300		Break	1330-1430		1430-1530		Break	1600-1700		
Mon (day 1)	Trainer Admin	Arrival (1.1)	Sign In / H&S	Ice Breaker / VAK (1.1)		Contract awareness		White belt video (1.3)			Understanding Serco /using social media					Uniform/ ID cards Bio m Fleet Manager		
Tue (day 2)	Welcome to Gatwick estate J&I DVD		DCO Standards (1.6)	Code of Conduct Serco Essentials (1.2)			Code of conduct				Key training					Serco Essentials	My Serco Device	
Wed (day 3)	Performance measures		Role of a DCO			Human Trafficking		Human Trafficking			Human Trafficking		Human Trafficking			Human Trafficking	Human Trafficking	
Thu (day 4)	Safeguarding					Safeguarding					Safeguarding		Personal Security			Security in balance		
Fri (day 5)	Trainer Admin		Stress management, resilience and wellbeing			Reception procedures					Room Sharing Rick assessment					Use of Force: Brief and Medical Sheet	Trainer Admin	



Week 2 (Days 6-10)	Theory and practice of the use of force and C&R.
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WEEK 2	0830-0930	0930-1030		1100-1200	1200-1300		1330-1430	1430-1530		1600-1700
Mon (day 6)	Use of Force (Control and Restraint) (2.1)		Break	Use of Force (Control and Restraint) (2.1)		Break	Use of Force (Control and Restraint) (2.1)		Break	Use of Force (Control and Restraint) (2.1)
Tue (day 7)	Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)
Wed (day 8)	Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)
Thu (day 9)	Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force (Control and Restraint) (2.1)			Use of Force Scenarios (2.2)
Fri (day 10)	Personal Protection (2.3)			Personal Protection (2.3)			Personal Protection (2.3)			Personal Protection (2.3)



Week 3 (Days 11-15)	First aid training and safeguarding processes.
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WEEK 3	0830-0930	0930-1030		1100-1200	1200-1300		1330-1430	1430-1530		1600-1700
Mon (day 11)	Trainer Admin	Recap of week 1		report writing	Report writing		Powers of a detention custody officer			Resident Welfare
Tue (day 12)	Induction unit			Detention Centre rules			Religious affairs			Removal from association      Removal from association
Wed (day 13)	Introduction to home office immigration enforcement		Break	Introduction to home office immigration enforcement		Break	Radio procedures		Break	Radio procedures
Thu (day 14)	Mental health first aid			Mental health first aid			Mental health first aid			Mental health first aid
Fri (day 15)	Trainer Admin	Mental health first aid		Mental health first aid			Mental health first aid			First Aid at Work, Medication Incidents Notification,      Trainer Admin



Week 4 (Days 16-20)

Practical experience of the operating environment (part one), , roleplay testing.

WEEK 4	0830-0930		0930-1030		Break	1100-1200		1200-1300		Break	1330-1430		1430-1530		Break	1600-1700	
Mon (day 16)	First aid at Work Level 3					First aid at Work Level 3					First aid at Work Level 3					First aid at Work Level 3	First aid at Work Level 3
Tue (day 17)	First aid at Work Level 3	First aid at Work Level 3				First aid at Work Level 3	First aid at Work Level 3	First aid at Work Level 3	First aid at Work Level 3		First aid at Work Level 3	First aid at Work Level 3	First aid at Work Level 3				
Wed (day 18)	First aid at Work Level 3		First aid at Work Level 3			First aid at Work Level 3	First aid at Work Level 3	First aid at Work Level 3				First aid at Work Level 3					
Thu (day 19)	Diversity					Diversity					Transgender awareness					Transgender awareness	Shadow Vehicle Day Brief (4.1)
Fri (day 20)	Centre familiarisation																



Week 5 (Days 21-25)	Practical experience of the operating environment (part two).
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WEEK 5	0830-0930		0930-1030		Break	1100-1200	1200-1300	Break	1330-1430	1430-1530	Break	1600-1700
Mon (day 21)	Trainer Admin	Shadow Day Feedback (5.1)	Recap of weeks 2 & 3	Substance misuse awareness		Safeguarding /SLP/ peeps	Safeguarding /SLP/ peeps/ TAB		Safeguarding /SLP/ peeps/ TAB	Safeguarding /SLP/ peeps/ TAB		
Tue (day 22)	Food Hygiene											
Wed (day 23)	Shadow Day Feedback	Searching of person theory				Searching			Radio procedures			Violence reduction /purposeful activity
Thu (day 24)	Trainer Admin	Roll count procedures / fabric checks				Counter terrorism			Residential regimes			Extremism & Radicalisation
Fri (day 25)	Health and Safety in the workplace											



Week 6 (day 26-30)

WEEK 6	0830-0930	0930-1030		1100-1200	1200-1300		1330-1430	1430-1530		1600-1700
Mon (day 26)	Recap week 4		Break	Conflict management		Break	Conflict management		Break	Conflict management E -assessment
Tue (day 27)	Fire safety									
Wed (day 28)	Searching theory			Room/ area search			Property and vehicle search			Information security
Thu (day 29)	Trainer Admin	Roll count procedures / fabric checks		Counter terrorism			Residential regimes			Extremism & Radicalisation
Fri (day 30)	Incident command , contingency plans and preservation of evidence									

Week 7 (day 31-35)

WEEK 7	0830-0930	0930-1030		1100-1200	1200-1300		1330-1430	1430-1530		1600-1700
Mon (day 31)	HSF		Break	Introduction to IT/CMS		Break	Introduction to IT/CMS		Break	Dealing with complaint/introduction and roles of IMB
Tue (day 32)	Manual handling, manual handling of disabled people and Evacuation Chair. E assessment									
Wed (day 33)	Finger printing			Prevention and dealing with death in custody			Prevention and dealing with death in custody			Gatwick estate welfare team
Thu (day 34)	Trainer Admin	Prep for graduation		Prep for graduation			Residential regimes			ACDT case review
Fri (day 35)	Graduation									



