



Independent Non-Executive Director (INED) Recruitment - Supporting Documents

Please complete and send as part of your application, along with your CV, Personal Statement, and Diversity Information form to hr@ccrc.gov.uk

Please complete all sections. Where there are choice questions, please select the relevant box/s. Where you are asked to provide more information, please type your response next to the orange triangle in the text box provided.

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Section 1: Conflicts of Interest

Any interests or conduct issues detailed here may be explored with you during your interview to establish how you would address the issue(s) should you be appointed.

If you have any interests that might be relevant to the work and which could lead to a real or perceived conflict of interest, should you be appointed, please provide brief details below. This information may be shared with Cabinet Office in line with Section 9.1 of the Governance Code of Public Appointments 2017. All information provided by applicants will be handled in a manner consistent with GDPR 2018.

Do you consider yourself to have a real or perceived conflict of interest in relation to this role? Select as appropriate:

- **No**
- **Yes**

If yes, please provide brief details:



Conduct

Please note, appointments will be subject to Security Check clearance. For more information about National Security Vetting levels, click [here](#).

Have ever been convicted of, or cautioned for, any criminal offence or have you been found guilty of professional misconduct, or are any such proceedings pending?

Select as appropriate:

- **No**
- **Yes**

If yes, please provide brief details, including dates and amount of any fine or other penalty imposed:



Section 2: Referee Details

Please provide names and contact details of two people who may be asked to act as referees for you, at least one of whom must have knowledge of your work relating to your most recent professional and/ or voluntary activity. They will be expected to have authoritative and personal knowledge of your achievements in a professional or public service capacity.

Please note that for applicants called to interview, we will approach your referees prior to interview.

Reference 1

Name:

Address:

Telephone:

Email:

Reference 2

Name:

Address:

Telephone:

Email:

Section 3: Political Activity

The information in this section will be made available to the panel if you are called for interview.

Political activity is defined as being employed by a political party, holding significant office in a party, standing as a candidate for a party in an election, having publicly spoken on behalf of a political party or having made significant donations or loans to a party. Significant loans and donations are those of a size which are reported to the Electoral Commission, in line with a central party's reporting threshold.

Have you undertaken any political activity for a political party in the past five years?

Select as appropriate:

- **Yes**
- **No**

If you answered yes to political activity, please provide further details as below:

Please indicate the activity undertaken (select as appropriate):

- held office/employment
- public speaking
- stood for election
- made donations to a party - if so, please say how much: £
- any other political activity - if so, please specify:

Please indicate which party / parties your political activity relates to here:



Section 4: Public Appointments

How many other public appointments do you hold?

This includes all non-departmental public bodies (NDPBs), NHS bodies, parole boards and research councils. It does not include sitting as a school governor or any positions within charities.

Select as appropriate:

- 0
- 1
- 2
- 3
- 4
- 5-9
- 10 or more
- Prefer not to say

If you have answered 1 or more, please state the public appointment/s you currently hold here:



Section 5: Declaration

In signing the below, you are agreeing to the below two statements.

1. I confirm I have read and understood the sections in the candidate information pack on 'Standards in public life' and 'Political Activity'.
2. I declare that the information supplied in my application, including that referring to conflicts of interest and personal conduct, is correct to the best of my knowledge. I have also read the information pack and can confirm that I am eligible to be considered for appointment to this body. I also certify that I will immediately inform the Ministry of Justice of any changes in circumstances that affect the answers I have given.

Signature:

Print Name:

Date:

Note: If you are appointed, a brief summary of your career/experience and details of your response to the Political Activity Declaration will be included in any announcement of your appointment.