

MINUTES

BOARD MEETING 28 FEBRUARY 2024

Board: Sir Peter Fraser, Chair
Professor Nicholas Hopkins, Commissioner for Property, Family and Trust Law
Professor Sarah Green, Commissioner for Commercial and Common Law
Professor Penney Lewis, Commissioner for Criminal Law
Stephanie Hack, Joint CEO of the Law Commission
Joanna Otterburn, Joint CEO of the Law Commission
Joshua Rozenberg KC (Hon), Non-executive Board Member
Dr Hannah White, Non-Executive Board Member
Claire Bassett, Non-Executive Board Member
Matthew Jolley, Head of Legal and Team Manager, Property, Family and Trust Law Team
Stefanie Harding, Private Secretary to the Chair
Manesh Mistry, Head of Corporate Services

Apologies:

Apologies: Baroness Shaista Gohir, Non-Executive Board Member

Item 1: Approval of Minutes of the Meeting of 28 February 2024

- 1.1 The board minutes were approved.

Item 2: Matters Arising

- 1.2 The board expressed an intention to develop more formalised governance processes.
- 1.3 The board discussed ongoing engagement with stakeholders.

Item 3: Joint CEO update

- 1.4 The board discussed the costing model for charges to government departments for the Law Commission's services.
- 1.5 The board discussed progress in developing partnerships to arrange secondments where specialist legal input is required.

Item 4: International Strategy

- 1.6 The board discussed how to develop the international strategy to ensure it has clear objectives. The board highlighted the importance of setting the right tone and being

sensitive to the cultural context when engaging with other countries, emphasising the exchange of ideas, and learning from each other's best practices.

Item 5: Communications Strategy Planning

- 1.7 The board discussed adopting social media platforms and alternative communication methods that may be more accessible and user friendly to the public.

Item 6: Board Report and Risks and Governance

- 1.8 The board noted that Commission staff are developing the methodology for the board reporting pack and risk register. Going forward there will be deep dives at board level on the most significant strategic risks.

Item 6: AOB

- 1.9 The board noted it would be continuing to support the board apprentice scheme.
- 1.10 The board acknowledged Joshua Rozenberg's departure from the Law Commission. Joshua was thanked for his contributions and the Commissioners expressed their gratitude for his presence on the board.